

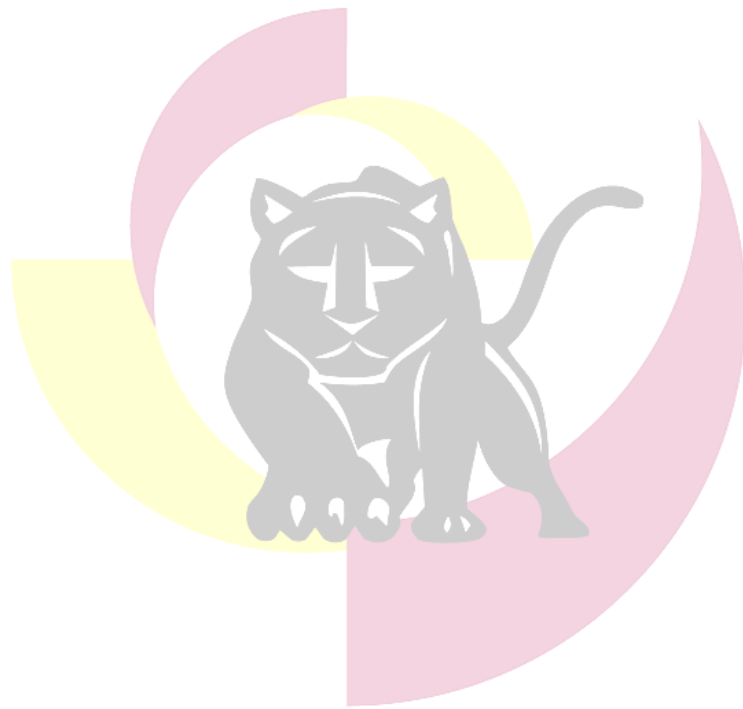


HARTNELL COLLEGE

**2021-2022 BUDGET
Presented
September 7, 2021**

**Hartnell Community College District
411 Central Avenue
Salinas, CA 93901
www.hartnell.edu**





HARTNELL COLLEGE

BUDGET

FISCAL YEAR 2021-2022
JULY 1, 2021 THROUGH JUNE 30, 2022

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HARTNELL COLLEGE VISION STATEMENT

Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.

HARTNELL COLLEGE MISSION STATEMENT

Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement, and success.



Student Success Goals Adopted by the Governing Board for 2019-2024

STRATEGIC PRIORITY 1 - INCREASE STUDENT COMPLETION

STRATEGIC PRIORITY 2 - INCREASE STUDENT COMPLETION
EFFICIANCY

STRATEGIC PRIORITY 3 - INCREASE STUDENT TRANSFER TO
4- YEAR INSTITUTE

STRATEGIC PRIORITY 4 - IMPROVE STUDENT EMPLOYMENT
SUBSEQUENT TO TRAINING OR
COMPLETION

ABOUT HARTNELL COLLEGE

Hartnell College is one of the oldest institutions of higher education in California. Founded in 1920 as Salinas Junior College, the school was renamed Hartnell College in 1948, and the Hartnell Community College District was established the following year.

In 1936, Hartnell College moved to its current 54-acre site, referred to as Main Campus, located at 156 Homestead Avenue, Salinas. On October 1, 2007, Hartnell College changed its address from 156 Homestead Avenue to 411 Central Avenue. The new address helps students attending the College because it is easier to locate the newly constructed parking structure accessible from Central Avenue.

The Main Campus is located in Monterey County, just a 25-minute drive from the scenic Monterey Peninsula and the Monterey Regional Airport. In 2014, the District opened its Alisal Campus in east Salinas. The Alisal Campus houses the Agricultural Business and Technology Institute, the Sustainable Design and Construction Center, the diesel, automotive technology, and computer science programs. Hartnell also delivers classes at its education center in King City, opened in 2002, and at numerous off-campus locations in north and south Monterey County. In 2016, District voters approved a \$167 million local bond measure known as Measure T. In fall 2021, the District opened the Soledad Education Center. Current projects include the construction of the Castroville Education Center and the Nursing & Allied Health Center scheduled to open in spring 2022. Other projects include the renovation of two classroom buildings and new landscaping at the Main Campus scheduled for completion by end of 2021.

The District serves the Salinas Valley, a fertile agricultural region some 10 miles wide and 100 miles long, as well as part of southern San Benito County. Hartnell has a highly diverse student body with an average annual enrollment above 16,000 students for the most recent three academic years (2018-21) from the local communities of Salinas, Bradley, Castroville, Chualar, Gonzales, Greenfield, Jolon, King City, Lockwood, Moss Landing, San Ardo, San Lucas, Soledad, and other communities around California's Central Coast, as well as other states and countries. All are drawn to Hartnell's academic excellence and focus on the success of students in its four-year transfer, nursing and technical programs, as well as a proud tradition in intercollegiate athletics, with 12 men's and women's teams.

Most of our students (57%) are among the first in their families to attend college (first-generation students). About 48% of students are women and 51% are men, with an ethnic makeup that includes 64% Hispanic, earning Hartnell a federal designation as a Hispanic-Serving Institution. In addition, 19% are white/non-Hispanic, 5% are Asian and 3% are African American. The remainder did not report ethnicity.

The District recently was awarded two major Title V grants to improve student access and success for underrepresented groups in the STEM disciplines, and it has been lauded by NASA, the NAACP and the University of California, Santa Cruz as being among the nation's top community colleges in promoting



and achieving success for its underrepresented students in the STEM disciplines. Hartnell has done this, in part, through outstanding facilities and intensive mentoring and internship programs with academic and research partners such as the UC- Santa Cruz Baskin School of Engineering, the Naval Postgraduate School, U.S. Department of Agriculture, the Monterey Bay Aquarium

Research Institute and the University of California, Davis. Hartnell's Alisal Campus is home to a

NASA Science, Engineering, Mathematics and Aerospace Academy (SEMAA) laboratory for K-12 students and their families, the only one on the West Coast.

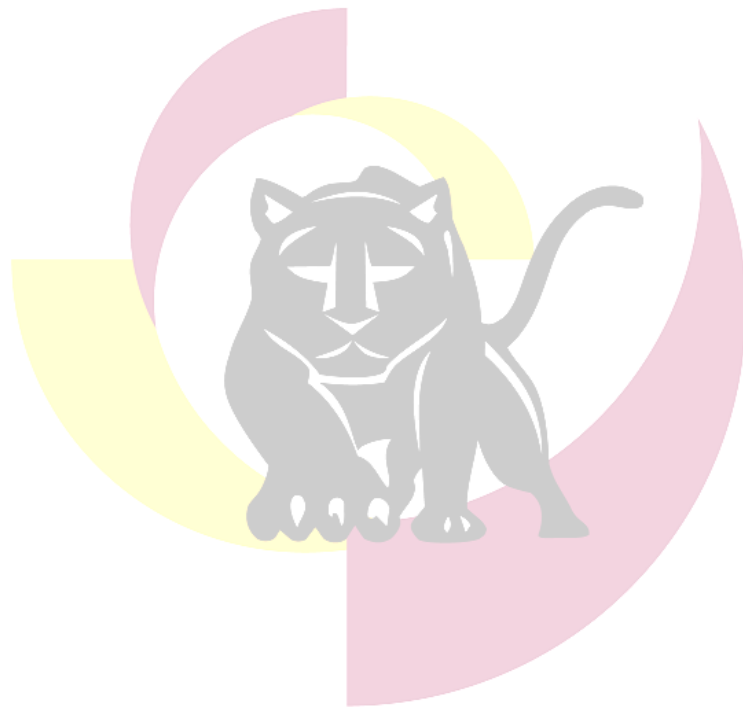
Hartnell offers the first and second years of a college program, basic skills courses in English and math, and workplace and career training, including a three-year bachelor's degree program in computer science and a 2+2 teacher-preparation pathway, both in partnership with California State University, Monterey Bay, just 15 minutes from Salinas. Hartnell College awards the associate of arts degree, associate of science degree and certificates of proficiency, including the strong and successful nursing and allied health program, whose graduates become LVNs, RNs, EMTs and respiratory therapists. For several years running, Hartnell's nursing graduates have achieved NCLEX pass rates of at or near 100 percent.

Hartnell's state-of-the-art Library and Learning Resource Center provides access to electronic databases and is the hub of information and learning technologies. The college has committed to ongoing technology enhancements, including virtualization and server enhancement projects that will increase productivity and access for its students and employees, giving them technological advantages that most college and university students and personnel do not yet have.

Hartnell's vibrant visual and performing arts programs includes a theatre arts company called The Western Stage, which is consistently among the most respected arts institutions on the Central Coast. Its programming is both traditional and experimental, including world premieres of works by contemporary Latino playwrights. Hartnell theatre arts faculty partner with the Alisal Center for the Fine Arts to engage and encourage area youth in their artistic pursuits. The College hosts a student-community orchestra

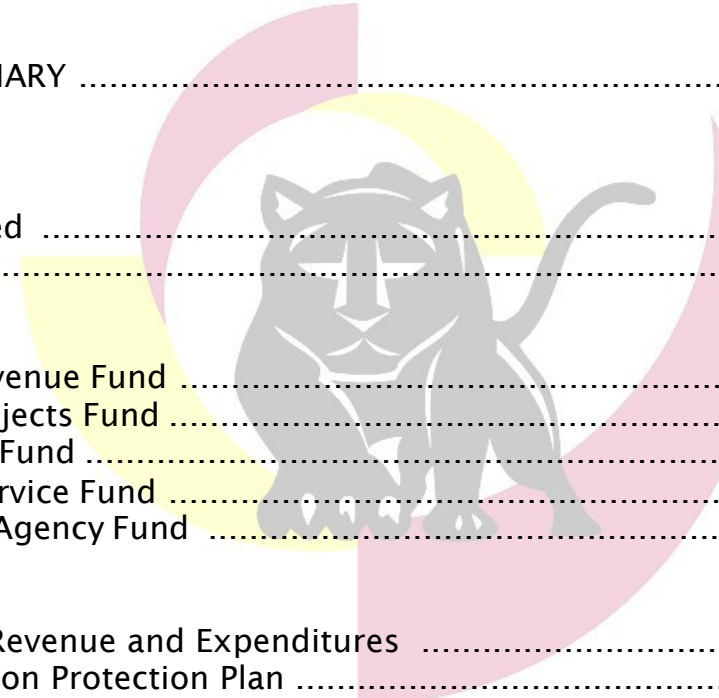
and chorus, and the Hartnell Gallery regularly presents exhibitions of painting, sculpture and photography.

Day, evening and weekend courses are offered in both classroom and online settings. Hartnell is sensitive to its diverse community and offers classes in modified formats to meet the needs of students who work or have other outside commitments, such as courses that begin after the regular semester does or are offered in a condensed format. The College offers a full complement of academic and other support services to assist students' educational progress in an one-stop student services format, available online, by phone, and in-person. These include personal counseling, financial aid and scholarship services, international student services, re-entry services, veterans services, sports counseling, disabled students programs and services, assessment testing and career and transfer assistance. In addition, students are encouraged to become involved in the many clubs on campus and student government through the Associated Students of Hartnell College.



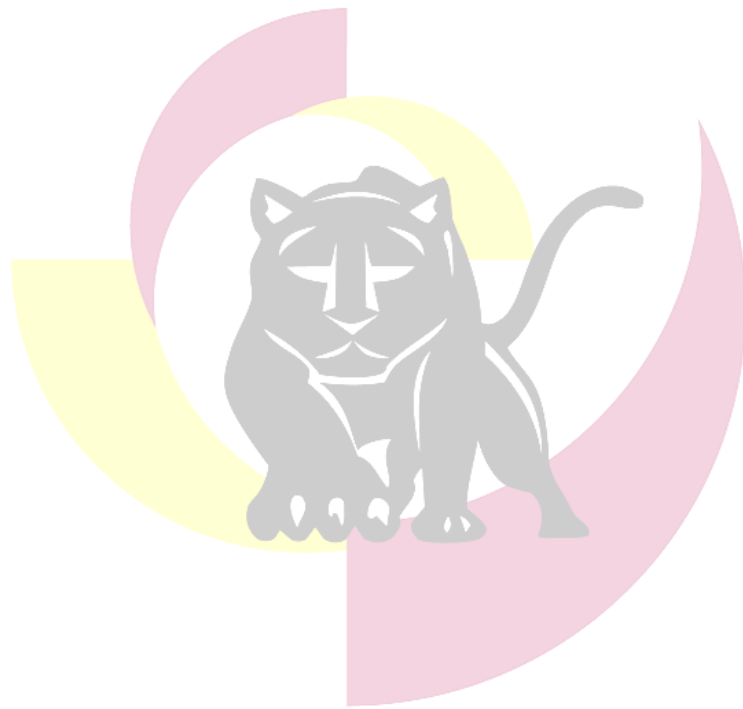
HARTNELL COLLEGE

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HARTNELL COLLEGE



HARTNELL COLLEGE

EXECUTIVE SUMMARY



HARTNELL COLLEGE

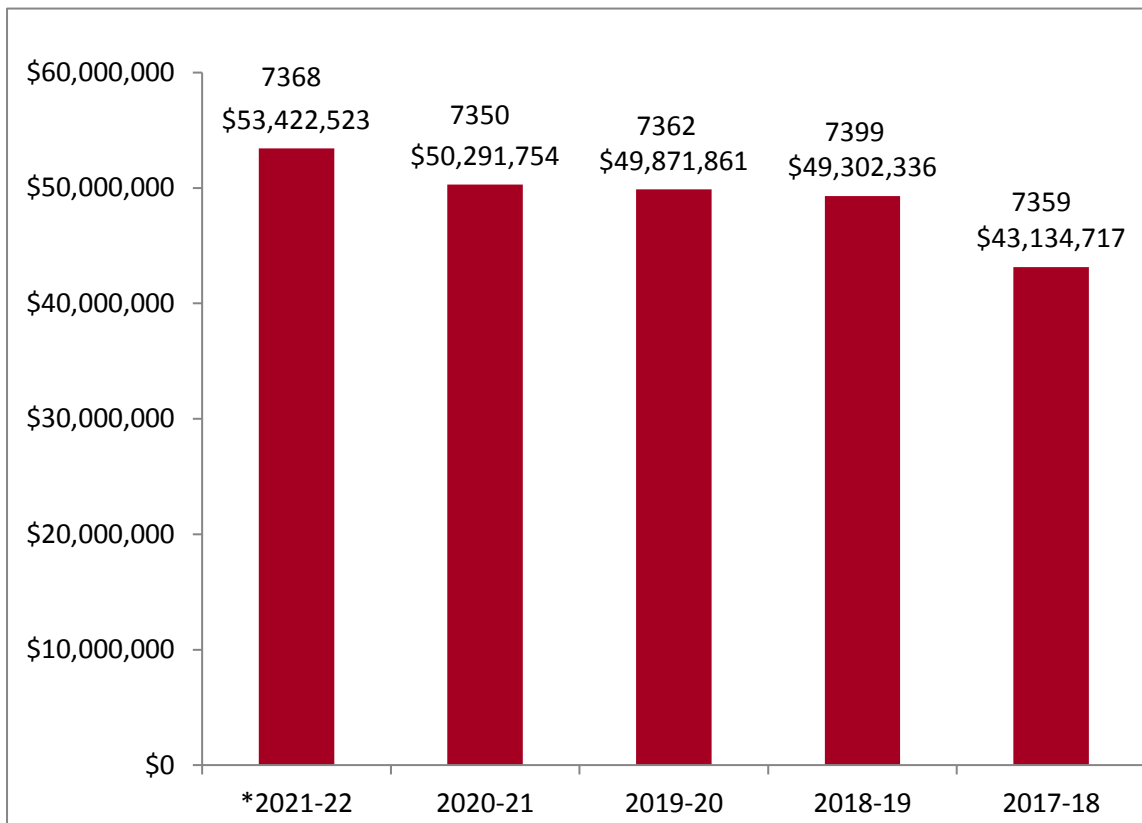
FINAL BUDGET - FISCAL YEAR 2021-22
EXECUTIVE SUMMARY

Funds	Projected Beginning Fund Balance July 1, 2021	Budgets 2021-22		Ending Fund Balance June 30, 2022
		Revenue	Expense	
General				
Unrestricted (11)	14,179,920	57,116,026	57,116,026	14,179,920
Restricted (12 & 13)	311,945	47,339,308	47,339,308	311,945
Total	\$ 14,491,865	\$ 104,455,334	\$ 104,455,334	\$ 14,491,865
Special Revenue				
Bookstore (31)	645,122	100,992	104,024	642,090
Child Development (33)	313,041	600,131	600,131	313,041
Total	\$ 958,163	\$ 701,123	\$ 704,155	\$ 955,131
Capital Projects				
Capital Outlay (41)	4,464,771	220,200	781,222	3,903,749
Property Acquisition (44)	3,520,068	444,969	299,760	3,665,277
Bond Projects (46)	76,465,829	500,000	76,965,829	-
Total	\$ 84,450,668	\$ 1,165,169	\$ 78,046,811	\$ 7,569,026
Enterprise				
Cafeteria (52)	758,245	768,907	553,121	974,031
Starbucks Café (55)	446,747	453,020	282,290	617,477
Contract Services (59)	63,567	-	-	63,567
Total	\$ 1,268,559	\$ 1,221,927	\$ 835,411	\$ 1,655,075
Internal Service				
Self Insured (61)	414,546	1,000	59,000	356,546
Retiree Health Benefits (62)	7,000,821	574,680	5,345	7,570,156
PARS-Fiduciary Trust Fund (63)	2,731,878	234,941	8,000	2,958,819
Total	\$ 10,147,245	\$ 810,621	\$ 72,345	\$ 10,885,521
Trust and Agency				
Associated Students (71)	252,650	90,602	77,636	265,616
Student Rep. Fee Trust (72)	25,243	35,768	20,261	40,750
Student Fin. Aid Fund (74)	-	22,854,702	22,854,702	-
Scholarships, Loan & Trust (75)	282,931	50,000	50,000	282,931
Intercollegiate Athletics (79)	75,605	26,766	26,766	75,605
Total	\$ 636,429	\$ 23,057,838	\$ 23,029,365	\$ 664,901
All Funds Total	\$ 111,952,929	\$ 131,412,012	\$ 207,143,421	\$ 36,221,519

Each of the District funds are projected to have a positive balance at the beginning of the fiscal year 2021-22. State revenues for the final budget are based on the enacted state budget for the 2021-22 fiscal year provided by the Governor on July 12, 2021.

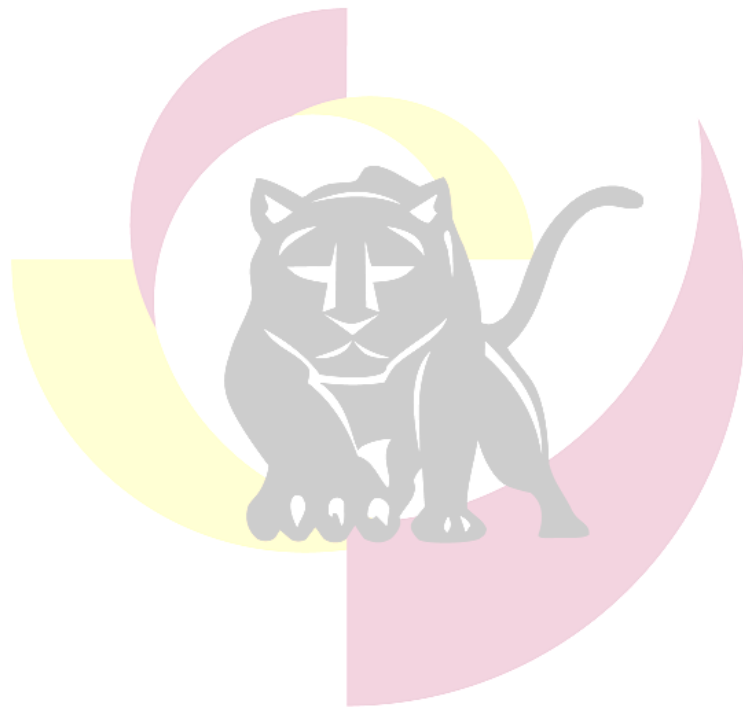
The proposed Final Budget is built to meet requirements. The college will prioritize new initiatives, program restoration or contractions as state revenue adjustments are made throughout the year.

Hartnell College Apportionment History and Funded FTES



*Projected

GENERAL FUND



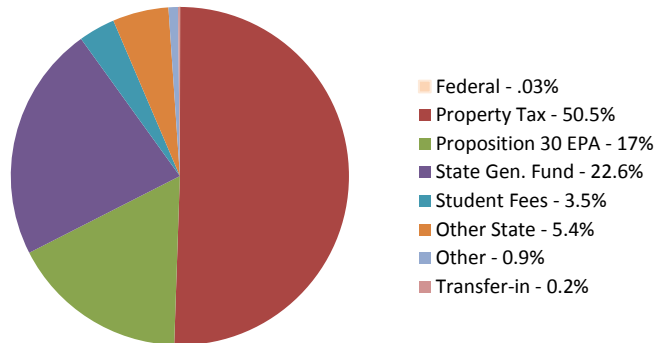
HARTNELL COLLEGE

General Fund (11)
\$57,116,026 requirement

The General Fund is the primary operating fund of the District. It includes resources that are unrestricted as well as funds with restricted spending requirements.

Unrestricted Funds

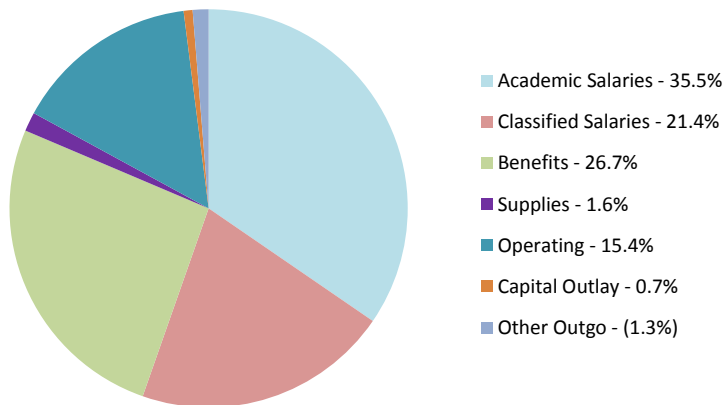
Nearly all day-to-day operating expenses are charged to the unrestricted General Fund. Unrestricted revenue is budgeted at **\$57,116,026**, with an estimated beginning balance of **\$14.18 million**.



General Fund Unrestricted Resources

State apportionment is funded by local property tax, student fees, state general fund, and EPA. State apportionment is the largest source of revenue and represents **94%** of all unrestricted income. Principal apportionment is calculated by the state Chancellor’s Office based on enrollments referred to as full time equivalent students (FTES) at the District. Based on guidance received from the state Chancellor’s Office, the District assumes that any reduction in apportionment funding will result in an equivalent reduction in funded FTES. The budgeted projection of FTES is **7,368**.

The largest expenditure portion of the budget is allocated for employee salaries, associated payroll costs and benefits **84%**. The remaining budget **16%** is allocated for operating costs, facility maintenance, supplies, contracted services, and equipment. Unrestricted requirements are budgeted at **\$57,116,026**.



General Fund Unrestricted Requirements

RESTRICTED FUNDS (12 & 13)

Restricted funds are used for the operation of educational programs specifically restricted by laws, regulations, or donors, and are recorded separately in the General Fund. Total restricted funds amount to approximately \$47.3 million for 2021-22.

Fund Type	2017-18	2018-19	2019-20	2020-21	21-22
	Actual	Actual	Actual	Unaudited Actuals	Budget
Restricted (12)					
Federal					
CARES Act - Institutional Portion	-	-	765,062	4,457,114	12,678,020
CARES Act - Minority Serving Institutions	-	-	214,659	364,010	1,123,572
CCAMPIS HEP	53,395	-	-	-	-
Child Devel. Training Consortium	8,803	10,000	10,832	8,513	2,459
COVID-19 Response Block Grant	-	-	196,989	161,648	-
CTE Transitions	41,592	41,377	40,705	-	-
Dept of Social & Employ Svs	707,656	718,886	653,921	664,183	865,717
Federal Work Study	169,678	208,850	199,680	107,641	206,667
Foster & Kinship Care Education	89,570	94,049	77,873	93,495	84,951
GANAS Grant	-	-	-	256,556	943,428
Gavilan Subaward	39,546	-	-	-	-
H.S. Equivalency Program "HEP"	483,953	459,996	479,966	462,555	475,000
HSI STEM GPS	1,496,782	1,219,084	1,309,858	818,280	532,676
MAESTROS Project	-	44,818	210,077	259,874	193,297
MCC for Math Readiness	22,389	7,210	-	-	-
NASA MAA	146,101	24,118	145,249	113,678	63,626
National Institute of Health	19,000	15,185	18,243	5,313	13,687
National Endowment for the Humanities	-	-	-	43,062	212,330
National Service Awards	2,865	-	11,432	-	11,432
NIFA-CSUMB	22,129	10,266	16,466	-	-
NSF ATE AgScience	122,254	95,411	423,296	-	-
NSF CSUMB CSIT-in-3	64,246	26,767	-	-	-
NSF ESTEEM	-	155,038	207,894	207,610	431,110
NSF RISE	-	-	20,920	-	-
NSF S-STEM	-	-	97,400	153,868	174,668
NSF UCSC NOYCE- CalTeach	-	-	-	519	23,236
Perkins 1C	292,872	267,863	219,265	285,539	329,648
Stu Support Svs Prgm (TRIO)	267,307	235,099	241,987	152,187	398,161
Stu Support Svs Prgm (TRIO) ESL	-	-	-	129,525	394,251
Teacher Pathway Program- CSUMB	-	-	-	9,250	-
Temp Assistance for Needy Families	45,104	45,953	44,711	42,791	42,791
Title V CUSP	50,242	-	-	-	-
Title V HSI Cultivamos	90,344	375,688	939,139	562,375	897,970
Upward Bound Alisal & Alvarez	97,428	292,692	270,222	268,139	492,063
Upward Bound North Salinas	89,832	284,837	303,791	321,243	420,841
USDA-CSUMB	15,491	3,956	-	-	-
Federal Total	\$ 4,438,580	\$ 4,637,144	\$ 7,119,637	\$ 9,948,969	\$ 21,011,601

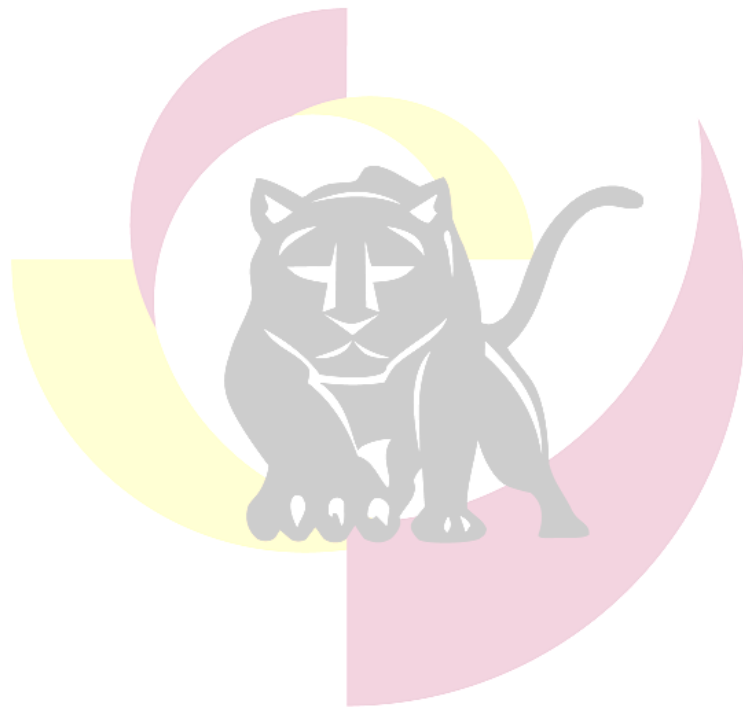
Fund Type	2017-18	2018-19	2019-20	2020-21	2021-22
	Actual	Actual	Actual	Unaudited Actuals	Budget
GENERAL FUND					
Restricted (12)					
State					
21st Century Soft Skills	8,765	-	-	-	-
Adult Education Block Grant	4,154,494	3,747,979	3,904,190	3,771,517	4,005,397
ATRE CA Energy	129,766	-	-	-	-
Basic Skills	164,238	402,054	416,843	287,145	855,075
Basic Skills and Student Outcomes Transformation	552,110	849,178	-	-	-
Block Grant	452,995	165,675	66,983	42,988	3,521,343
CA Education Learning Lab	-	-	-	18,000	18,510
CalFresh Outreach- Immediate Action Funds	-	-	-	-	35,229
CalWORKs	241,638	243,775	215,747	176,604	295,890
CARE Program	172,766	168,353	155,418	134,779	162,651
CCC Makerspace	215,221	222,697	-	-	-
Classified Professional Development	-	-	-	4,775	27,855
COVID-19 Response Block Grant	-	-	-	7,021	433,211
CTE Data Unlocked	50,000	-	-	-	-
CTE Strong Workforce	973,862	1,457,594	1,468,418	1,176,145	3,407,954
Digital Literacy - Castroville	-	-	9,417	9,053	41,932
Digital Literacy - KC	-	-	5,446	18,864	34,817
DSP&S	567,668	667,508	626,907	576,095	932,595
Econ. Development for Distressed Areas	-	337,047	75,362	139,407	448,184
Education Futures Initiative	4,663	87,617	57,720	-	-
EOPS	755,279	799,932	858,425	872,736	816,610
Equal Employment Opportunity	50,897	50,000	41,260	34,557	69,183
F5MC Tech Assistance	1,282	1,006	-	-	-
Financial Aid Technology	-	22,465	41,403	58,520	219,357
First 5 ECE Counselors	97,196	95,105	98,135	98,274	98,274
FKCE-CSEC	7,763	-	-	-	-
Foster & Kinship Care Education	110,879	116,101	129,849	141,950	234,959
General Use: STRS/PERS onbehalf	-	673,830	387,489	-	-
Guided Pathways	41,979	244,185	245,009	170,243	225,421
Hunger Free Support	-	15,176	25,955	37,087	27,713
Improving Online Pathways	-	8,428	-	-	-
Incarcerated Students Reentry Program	-	-	8,539	80,533	23,814
Infusing Entrepreneurship in Makerspaces	-	5,000	-	-	-
Innovation & Effectiveness	61,694	-	-	-	-
Innovation Award	166,702	386,986	352,761	210,010	377,364
Mental Health Support	-	4,500	9,514	51,309	-
MESA	91,808	74,515	63,012	38,824	70,000
Nursing Assessment & Remediation	85,500	-	-	-	-
Nursing Education	-	187,162	124,749	189,915	261,822
Nursing Enrollment Growth	114,100	-	-	-	-
OSHPD - Song Brown 1	64,887	12,013	-	30,000	30,000
OSHPD - Song Brown 2	-	-	-	50,227	74,773
Ready Set Go	-	-	367,986	147,013	-
Retention and Recruitment- Immediate Action Funds	-	-	-	-	105,342
Salinas Valley Promise (AB 19)	-	12,144	142,170	196,832	701,072
Student Equity Plan (SEP)	1,038,687	379,998	910,790	838,055	1,560,217
Student Fin. Aid Administration	351,175	361,651	297,436	370,295	401,283
Student Success	2,396,807	2,095,701	2,209,722	2,221,805	2,497,926
UMOJA	-	-	4,290	7,299	14,408
Undocumented Student Resources	-	-	-	-	133,406
Veteran Resource Center	1,105	14,116	17,014	5,679	138,448
YESS - ILP	19,665	21,544	22,500	20,000	22,500
State Total	\$ 13,145,589	\$ 13,931,034	\$ 13,360,460	\$ 12,233,555	\$ 22,324,533

Fund Type	2017-18	2018-19	2019-20	20-21	2021-22
	Actual	Actual	Actual	Unaudited Actuals	Budget
GENERAL FUND					
Restricted (12)					
Local/Other					
Burton Books	-	-	-	1,800	1,400
Ca College Pathways	18,557	-	-	-	-
Catalyst Fund	-	125,000	115,000	115,000	-
College Futures	-	-	-	225	167,871
Foundation - Ag Healthcare Sector Partnership	107,778	117,295	134,666	139,626	146,017
Foundation - Ag Tech Institute	156,213	95,223	191,565	158,124	212,377
Foundation - Art Fund	-	-	3,000	-	-
Foundation - Athletics Fund	-	-	7,101	-	-
Foundation - AUSD Intro to Coding	4,258	2,468	-	-	-
Foundation - AUSD NASA	10,347	13,921	-	-	-
Foundation - Boronda	-	-	288	6,125	12,313
Foundation - CA Endowment	148,316	7,877	-	-	-
Foundation- Castroville Center	-	-	-	-	126,600
Foundation - Cultivamos/BTG	14,573	62,174	27,497	-	-
Foundation - Driscoll's Farmworker Ed	104,353	104,549	118,487	-	-
Foundation - Driscoll's iAgriculture	6,397	10,107	-	-	-
Foundation - Faculty	847	-	-	-	-
Foundation - General	-	39,210	9,158	14,217	10,000
Foundation - Giannini Fund	13,053	-	-	-	-
Foundation - Giannini Fund - ECE	111,465	112,977	121,930	77,502	456,612
Foundation - Hayward	44,988	47,151	-	-	-
Foundation- Job and Internship Placement	-	-	-	-	143,736
Foundation- King City Center	-	-	-	-	150,600
Foundation - K-12 STEM	117,293	201,236	226,271	209,715	276,670
Foundation - Library	-	30,631	-	-	-
Foundation - Music	71	-	-	-	-
Foundation - NASA SEMAA	-	-	63,505	101,470	101,270
Foundation - Nursing	87,717	-	-	-	-
Foundation - Packard Fablab	41,811	-	-	-	-
Foundation - Physics	-	-	34,131	2,396	3,139
Foundation - SCESD Intro to Coding	1,796	1,837	-	-	-
Foundation - SCESD NASA	13,721	12,513	-	-	-
Foundation - Science Bldg Capital Fund	7,724	206,263	-	1,462	92,566
Foundation- Soledad Center	-	-	-	9,944	181,152
Foundation - SVMH Grant	310,000	190,767	219,985	215,315	571,369
Independent Living Training Prog.	86,553	86,553	115,295	100,853	139,109
Institutional Effectiveness Partnership Initiative Grant	-	-	-	13,785	186,215
Kiaser Permanente Health Ed	-	27,178	29,712	23,109	-
SUHSD Allied Health	-	12,880	-	-	-
Taylor Farms Ag. & Engineering	-	-	-	71,646	295,021
it Generation RN	-	-	28,601	21,399	-
Local/Other Total	\$ 1,407,832	\$ 1,507,810	\$ 1,446,193	\$ 1,283,713	\$ 3,274,037
GENERAL FUND					
Restricted (13)					
State - Lottery - Prop 20	449,022	509,202	390,851	489,969	498,615
Local - Parking Funds / Transfers in	238,162	232,434	202,770	271,039	230,522
State/Local Total	\$ 687,184	\$ 741,636	\$ 593,620	\$ 761,009	\$ 729,137
Total Restricted Fund 12 & 13	\$ 19,679,185	\$ 20,817,624	\$ 22,519,911	\$ 24,227,246	\$ 47,339,308

Fund Type	2017-18	2018-19	2019-20	2020-21	2021-22
	Actual	Actual	Actual	Unaudited Actuals	Budget
GENERAL FUND					
Unrestricted (11)					
<u>Resources</u>					
Federal	17,254	7,929	29,780	15,113	16,945
State	19,567,638	25,112,381	27,950,164	24,654,771	25,633,413
Local	26,356,054	28,389,640	28,998,457	30,609,096	31,465,668
Total Resources	\$ 45,940,946	\$ 53,509,950	\$ 56,978,400	\$ 55,278,980	\$ 57,116,026
<u>Requirements</u>					
Academic Salaries	17,936,821	18,874,820	19,727,183	19,078,069	20,266,369
Classified Salaries	10,047,143	10,375,096	10,813,501	10,901,250	12,195,570
Payroll Costs/Benefits	10,864,344	15,104,994	14,578,647	14,797,189	15,252,292
Supplies/Materials	518,030	629,300	562,992	422,489	846,794
Operating Exp.	5,756,860	6,804,160	7,021,188	6,819,526	8,821,365
Capital Outlay	-	560,526	154,268	144,462	487,504
Other Outgo-Student FA/(Indirect Costs)	497,045	1,054,702	1,114,425	3,115,996	(753,868)
Total Requirements	\$ 45,620,242	\$ 53,403,597	\$ 53,972,206	\$ 55,278,980	\$ 57,116,026
FUND BALANCE	\$ 11,067,373	\$ 11,173,726	\$ 14,179,920	\$ 14,179,920	\$ 14,179,920
Restricted (12)					
<u>Resources</u>					
Federal	4,438,580	4,637,144	7,119,637	9,948,969	21,011,601
State	13,145,589	13,931,034	13,360,460	12,233,555	22,324,533
Local	1,407,832	1,507,810	1,446,192	1,283,713	3,274,037
Transfers In	-	-	-	-	-
Total Resources	\$ 18,992,001	\$ 20,075,988	\$ 21,926,290	\$ 23,466,238	\$ 46,610,171
<u>Requirements</u>					
Academic Salaries	3,207,550	3,261,193	3,706,402	4,328,818	4,135,663
Classified Salaries	4,915,066	5,207,195	5,716,301	5,467,506	6,363,122
Payroll Costs/Benefits	2,655,240	3,839,995	4,068,648	4,029,203	4,745,791
Supplies/Materials	370,882	472,030	460,447	392,947	772,991
Operating Exp.	1,853,485	1,393,856	1,624,465	1,534,741	19,324,532
Capital Outlay	2,007,965	1,615,353	1,908,530	1,400,369	6,228,944
Financial Aid/Other Outgo	3,526,720	3,839,131	3,976,759	3,938,989	4,035,278
Transfers Out	455,094	447,235	464,738	2,373,664	1,003,850
Total Requirements	\$ 18,992,001	\$ 20,075,988	\$ 21,926,290	\$ 23,466,238	\$ 46,610,171
FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -

Fund Type	2017-18 Actual	2018-19 Actual	2019-20 Actual	2020-21 Unaudited Actuals	2020-21 Budget
Parking & Prop 20 Lottery					
Restricted (13)					
Federal	-	-	-	-	-
State	449,022	509,202	390,851	489,969	498,615
Local	238,162	232,434	202,770	271,039	230,522
Total Resources	\$ 687,184	\$ 741,636	\$ 593,620	\$ 761,009	\$ 729,137
Requirements					
Academic Salaries	-	-	-	-	-
Classified Salaries	9,217	34,052	25,540	-	-
Payroll Costs/Benefits	171	616	461	-	-
Supplies/Materials	230,423	297,590	239,604	62,039	343,190
Operating Exp.	317,101	332,961	244,260	308,120	299,956
Capital Outlay	124,046	97,399	83,755	78,904	85,991
Transfers Out	-	-	-	-	-
Total Requirements	\$ 680,958	\$ 762,618	\$ 593,620	\$ 449,063	\$ 729,137
FUND BALANCE	\$ 20,982	\$ -	\$ -	\$ 311,945	\$ 311,945
Total Restricted Fund (12 & 13)					
Resources	\$ 19,679,185	\$ 20,817,624	\$ 22,519,910	\$ 24,227,246	\$ 47,339,308
Requirements	\$ 19,672,959	\$ 20,838,606	\$ 22,519,910	\$ 23,915,301	\$ 47,339,308
Total Unrestricted Fund (11)					
Resources	\$ 45,940,946	\$ 53,509,950	\$ 56,978,400	\$ 55,278,980	\$ 57,116,026
Requirements	\$ 45,620,242	\$ 53,403,597	\$ 53,972,206	\$ 55,278,980	\$ 57,116,026
Total General Fund					
Resources	\$ 65,620,131	\$ 74,327,574	\$ 79,498,311	\$ 79,506,226	\$ 104,455,334
Requirements	\$ 65,293,202	\$ 74,242,203	\$ 76,492,116	\$ 79,194,281	\$ 104,455,334

OTHER FUNDS



HARTNELL COLLEGE

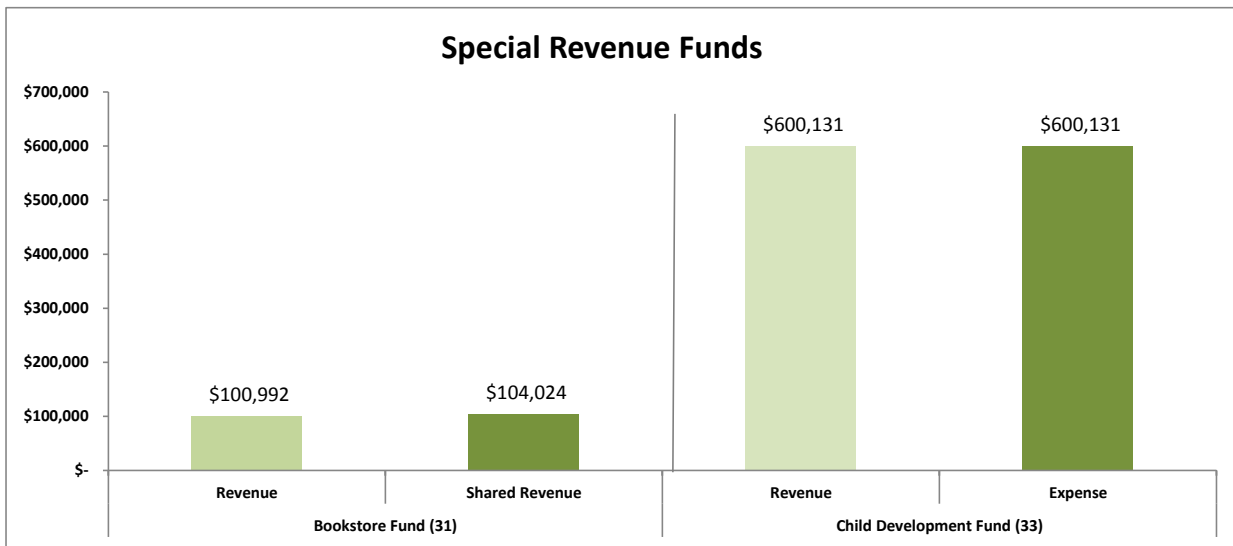
OTHER FUNDS

Special Revenue Fund (31 &33)
\$ 704,155 requirement

Special Revenue Funds are used to account for the proceeds of specific revenue sources whose expenditures are legally restricted. Activities in these funds may or may not be self-supporting and are generally not related to direct educational services.

The Bookstore Fund is used to account for the lease of the college bookstore. The District contracts with Follett Higher Education Group to manage the day-to-day operations of the store. Follett pays all operational expenses but shares revenue with the District. The District's shared revenue is 8.5% of commissioned sales. 8.5% of this amount (\$4,204) is transferred to the Associated Student Body Fund (Fund 71) and \$100,000 to the General Unrestricted Fund (Fund 11).

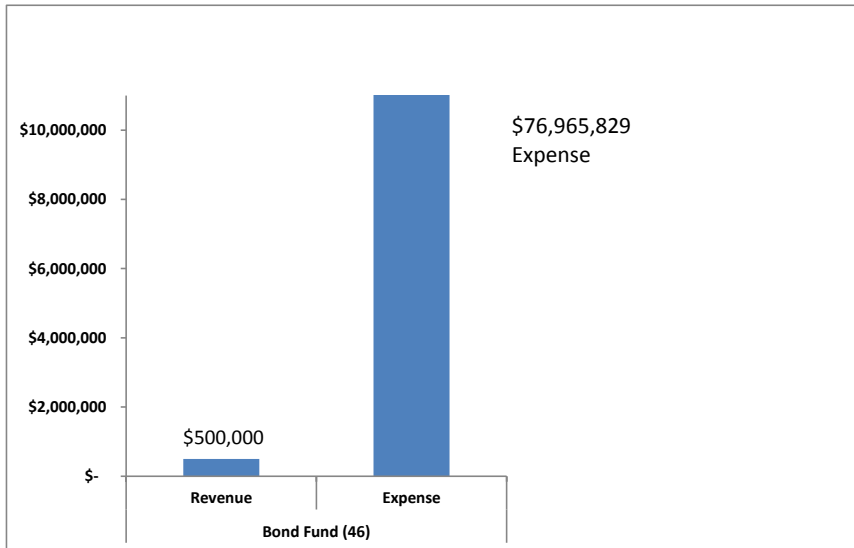
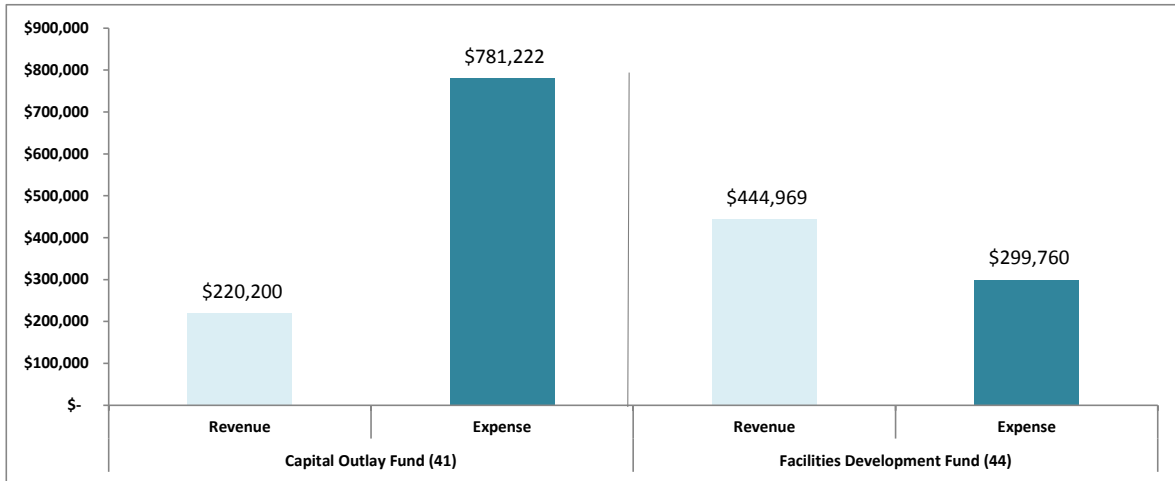
The District operates a full-service child development center on its main campus. The Child Development Fund is designated to account for child care and development services, revenue generated by student fees, and expenses related to direct costs. This program has traditionally been self-supporting.



Fund Type	2017-18	2018-19	2019-20	2020-21	2021-22
	Actual	Actual	Actual	Unaudited Actuals	Budget
Special Revenue Fund					
Bookstore (Fund 31)					
<u>Resources</u>					
Federal	-	-	-	-	-
State	-	-	-	-	-
Local	102,389	110,889	84,273	55,474	47,338
Transfers In	-	-	-	91,812	53,654
Total Resources	\$ 102,389	\$ 110,889	\$ 84,273	\$ 147,286	\$ 100,992
<u>Requirements</u>					
Academic Salaries	-	-	-	-	-
Classified Salaries	-	-	-	-	-
Payroll Costs/Benefits	-	-	-	-	-
Supplies/Materials	9,313	-	-	-	-
Operating Exp.	-	-	-	2,500	-
Capital Outlay	-	-	-	-	-
Transfers Out	411,922	108,131	105,846	104,188	104,024
Total Requirements	\$ 421,235	\$ 108,131	\$ 105,846	\$ 106,688	\$ 104,024
FUND BALANCE	\$ 623,339	\$ 626,096	\$ 604,523	\$ 645,122	\$ 642,090
Child Development (Fund 33)					
<u>Resources</u>					
Federal	-	-	-	-	-
State	584,100	551,175	585,710	631,924	599,166
Local	24,955	7,182	1,358	2,241	965
Transfers In	-	-	-	-	-
Total Resources	\$ 609,055	\$ 558,357	\$ 587,068	\$ 634,165	\$ 600,131
<u>Requirements</u>					
Academic Salaries	84,614	81,029	72,421	87,224	87,224
Classified Salaries	278,653	377,205	259,085	322,584	314,624
Payroll Costs/Benefits	140,725	128,789	120,486	145,227	161,495
Supplies/Materials	18,205	16,840	7,989	10,293	18,790
Operating Exp.	4,965	17,661	2,630	4,385	17,615
Capital Outlay	6,937	2,117	-	-	383
Transfers Out	23	-	-	-	-
Total Requirements	\$ 534,123	\$ 623,641	\$ 462,611	\$ 569,713	\$ 600,131
FUND BALANCE	\$ 189,416	\$ 124,132	\$ 248,589	\$ 313,041	\$ 313,041
Total Special Revenue Fund					
Resources	\$ 711,444	\$ 669,246	\$ 671,341	\$ 781,452	\$ 701,123
Requirements	\$ 955,358	\$ 731,773	\$ 568,457	\$ 676,401	\$ 704,155

Capital Projects Fund (41, 44, & 46)
\$ 78,046,811 requirement

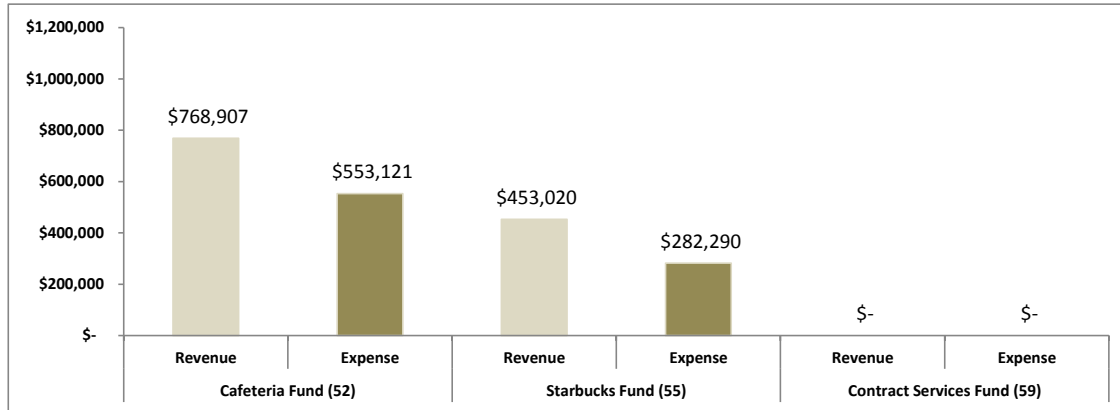
This group of funds is used to account for financial resources used in the acquisition or construction of major capital facilities and other capital outlay projects. This includes land acquisition, scheduled maintenance, significant equipment and furnishings for new buildings, information technology equipment, software, and educational equipment . The Bond Projects Fund, financed with voter-approved Measure T bond proceeds, will be the largest fund in the group.



Fund Type	2017-18	2018-19	2019-20	2020-21	2021-22
	Actual	Actual	Actual	Unaudited Actuals	Budget
Capital Projects Fund					
Capital Outlay (Fund 41)					
<u>Resources</u>					
Local	207,224	220,448	255,653	286,453	125,000
Transfers In	500,000	1,450,000	1,500,000	2,119,288	95,200
Total Resources	\$ 707,224	\$ 1,670,448	\$ 1,755,653	\$ 2,405,741	\$ 220,200
<u>Requirements</u>					
Supplies/Materials	3,660	12,807	246	-	-
Operating Exp.	699,506	717,253	215,945	222,988	179,500
Capital Outlay	777,397	729,355	255,949	175,806	601,722
Transfers Out	-	-	-	-	-
Total Requirements	\$ 1,480,562	\$ 1,459,415	\$ 472,140	\$ 398,794	\$ 781,222
FUND BALANCE	\$ 963,276	\$ 1,174,309	\$ 2,457,823	\$ 4,464,771	\$ 3,903,749
Facilities Development (Fund 44)					
<u>Resources</u>					
State	365,426	-	-	-	-
Local	430,717	1,093,543	540,200	355,960	444,969
Transfers In	500,000	-	-	2,000,000	-
Total Resources	\$ 1,296,143	\$ 1,093,543	\$ 540,200	\$ 2,355,960	\$ 444,969
<u>Requirements</u>					
Operating Exp.	637,452	634,647	242,102	87,552	137,000
Capital Outlay	356,078	2,124,556	1,008,561	37,510	162,760
Transfers Out	-	-	-	-	-
Total Requirements	\$ 993,530	\$ 2,759,203	\$ 1,250,663	\$ 125,062	\$ 299,760
FUND BALANCE	\$ 3,665,294	\$ 1,999,634	\$ 1,289,170	\$ 3,520,068	\$ 3,665,277
BOND PROJECTS (Fund 46)					
<u>Resources</u>					
Local	70,420,341	1,502,511	1,418,691	70,423,826	500,000
Transfers In	-	-	-	-	-
Total Resources	\$ 70,420,341	\$ 1,502,511	\$ 1,418,691	\$ 70,423,826	\$ 500,000
<u>Requirements</u>					
Classified Salaries	173,936	243,774	261,468	270,836	277,831
Payroll Costs/Benefits	76,850	126,544	155,586	158,488	177,078
Supplies/Materials	504	574	705	374	1,500
Operating Exp.	47,336	78,767	22,014	(319,617)	17,400
Capital Outlay	2,792,237	5,368,549	21,878,756	35,487,902	76,492,020
Transfers Out	-	-	-	-	-
Total Requirements	\$ 3,090,863	\$ 5,818,208	\$ 22,318,529	\$ 35,597,983	\$ 76,965,829
FUND BALANCE	\$ 66,855,520	\$ 62,539,823	\$ 41,639,986	\$ 76,465,829	\$ -
Total Capital Projects Fund					
Resources	\$ 72,423,707	\$ 4,266,503	\$ 3,714,545	\$ 75,185,528	\$ 1,165,169
Requirements	\$ 5,564,955	\$ 10,036,826	\$ 24,041,332	\$ 36,121,840	\$ 78,046,811

Enterprise Fund (52, 55 & 59)
\$ 835,411 requirement

The Contract Service Fund and the Cafeteria Fund are examples of Hartnell Enterprise Funds. Enterprise Funds are intended to operate as self-supporting entities. The Cafeteria Fund is used to account for the sale of food from café sales, catering, and vending machines. The Starbucks Fund is used to account for the sales of food, drinks, and merchandise of the on-campus Starbucks licensed-store. The Contract Service Fund was established to provide educational training services to local enterprises.



Fund Type	2017-16	2018-19	2019-20	2020-21	2021-22
	Actual	Actual	Actual	Unaudited Actuals	Budget
Enterprise Fund					
CAFETERIA (Fund 52)					
<u>Resources</u>					
Local	787,757	733,336	565,923	27,140	26,075
Transfers In	-	-	-	539,269	742,832
Total Resources	\$ 787,757	\$ 733,336	\$ 565,923	\$ 566,409	\$ 768,907
<u>Requirements</u>					
Classified Salaries	262,143	289,408	192,019	6,105	260,213
Payroll Costs/Benefits	144,681	153,990	113,594	3,424	195,118
Supplies/Materials	328,955	318,371	247,104	2,290	92,500
Operating Exp.	25,321	53,682	25,509	9,968	4,350
Capital Outlay	2,830	885	912	1,914	940
Transfers Out	-	-	112,339	16,149	-
Total Requirements	\$ 763,930	\$ 816,336	\$ 691,477	\$ 39,851	\$ 553,121
RETAINED EARNINGS	\$ 440,241	\$ 357,241	\$ 231,687	\$ 758,245	\$ 974,031
STARBUCKS CAFE (Fund 55)					
<u>Resources</u>					
Local	-	-	261,386	(1,118)	-
Transfers In	-	-	112,339	455,911	453,020
Total Resources	\$ -	\$ -	\$ 373,725	\$ 454,794	\$ 453,020
<u>Requirements</u>					
Classified Salaries	-	-	129,393	957	130,447
Payroll Costs/Benefits	-	-	40,000	295	65,572
Supplies/Materials	-	-	134,248	5,768	71,635
Operating Exp.	-	-	65,441	32	12,680
Capital Outlay	-	-	4,643	994	1,956
Total Requirements	\$ -	\$ -	\$ 373,725	\$ 8,046	\$ 282,290
RETAINED EARNINGS	\$ -	\$ -	\$ -	\$ 446,747	\$ 617,477

Fund Type	2017-18	2018-19	2019-20	2020-21	2021-22
	Actual	Actual	Actual	Unaudited Actuals	Budget
Contract Services (Fund 59)					
<u>Resources</u>					
Federal	-	-	-	-	-
State	-	-	-	-	-
Local	63,939	106,473	86,666	529	-
Transfers In	-	-	-	-	-
Total Resources	<u>\$ 63,939</u>	<u>\$ 106,473</u>	<u>\$ 86,666</u>	<u>\$ 529</u>	<u>\$ -</u>
<u>Requirements</u>					
Academic Salaries	3,482	12,700	420	2,775	-
Classified Salaries	25,434	48,537	26,865	-	-
Payroll Costs/Benefits	3,787	7,330	2,809	552	-
Supplies/Materials	32,024	8,441	5,356	-	-
Operating Exp.	44	4,664	9,035	-	-
Capital Outlay	21,508	-	-	-	-
Transfers Out	2,629	16,550	6,492	-	-
Total Requirements	<u>\$ 88,908</u>	<u>\$ 98,221</u>	<u>\$ 50,977</u>	<u>\$ 3,327</u>	<u>\$ -</u>
FUND BALANCE	<u>\$ 22,423.69</u>	<u>\$ 30,675.74</u>	<u>\$ 66,365</u>	<u>\$ 63,567</u>	<u>\$ 63,567</u>
Total Enterprise Fund					
Resources	\$ 851,696	\$ 839,809	\$ 1,026,314	\$ 1,021,732	\$ 1,221,927
Requirements	\$ 852,838	\$ 914,557	\$ 1,116,179	\$ 51,224	\$ 835,411

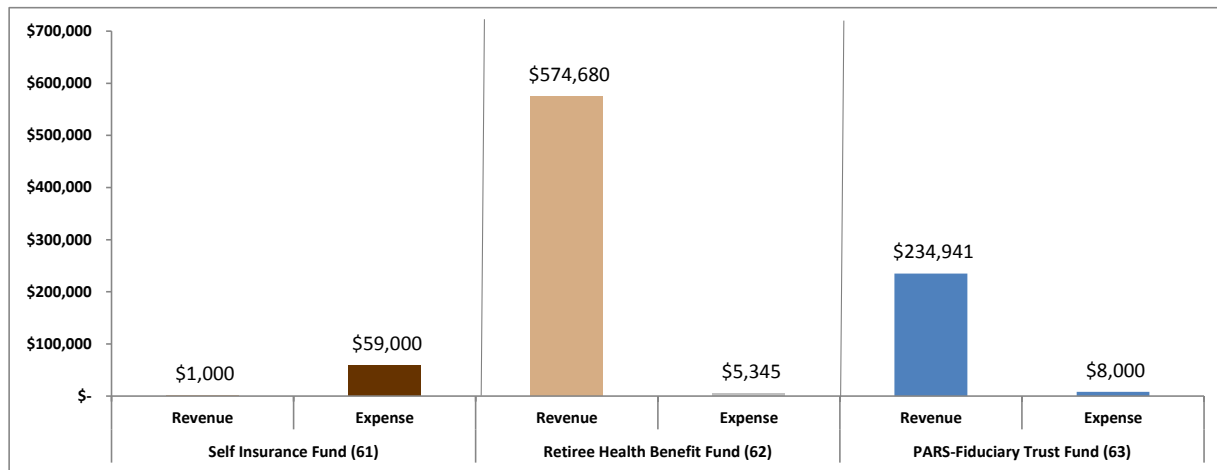
Internal Service Fund (61, 62 & 63)
\$ 72,345 requirement

Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis.

In 2003, the District joined a statewide workers’ compensation purchasing pool, the Protected Insurance Program for Schools (PIPS). This program has reduced premiums for the District. Prior to 2003, the District participated in a Monterey County workers’ compensation consortium. The District established a self-insured fund to account for outstanding claims which occurred prior to 2003 (which would not be covered by PIPS). It also uses this fund to pay for property loss and liability deductibles. Revenue is generated through interest and the remaining claims are paid through this fund.

A Retiree Health Benefits Fund has also been established to account for future benefit liabilities as required by the Government Accounting Standards Board (GASB Statement No. 43 and 45). As of June 30, 2020, the actuarial value for these future commitments is approximately \$6.9 million. Although GASB allows up to 30 years to fully fund this liability, the District has already funded 79% of the projected liability as of this measurement date. An irrevocable trust has been established with CalPERS as part of their California Employers Retirement Benefit Trust. Therefore the fund balance of Fund 62 was transferred out of Fund 62 into the irrevocable trust during FY 2015-16.

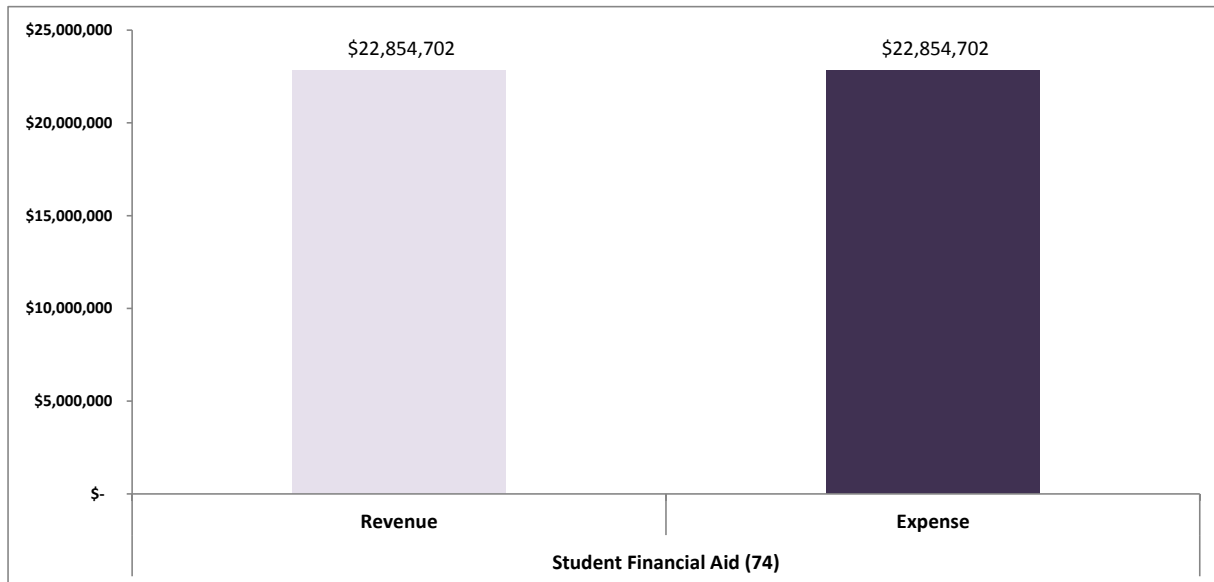
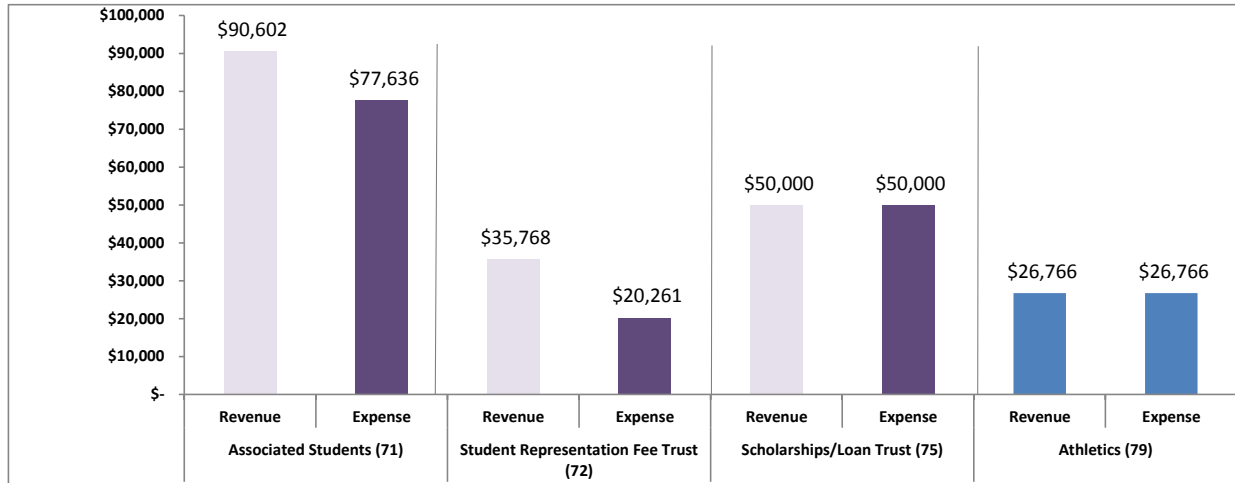
The Public Agency Retirement Services (PARS) account was established to support Hartnell College manage ongoing pension obligations. As funds become available within the General Fund, the surplus is transferred to the PARS Fiduciary Account. Earnings within the Fiduciary account has an annualized 10-Year return of approximately 8.6%. The funds in the trust are securely set-aside and protected from diversion for uses other than pension funding requirements..



Fund Type	2017-18	2018-19	2019-20	2020-21	2021-22
	Actual	Actual	Actual	Unaudited Actuals	Budget
Internal Service Fund					
Self Insured (Fund 61)					
<u>Resources</u>					
Local	8,173	4,842	815	988	1,000
Transfers In	-	-	-	-	-
Total Resources	\$ 8,173	\$ 4,842	\$ 815	\$ 988	\$ 1,000
<u>Requirements</u>					
Academic Salaries	-	-	-	-	-
Classified Salaries	-	-	-	-	-
Payroll Costs/Benefits	(43,605)	(27,381)	37,906	(35,487)	40,000
Supplies/Materials	-	-	-	-	-
Operating Exp.	8,306	64,659	7,424	18,901	19,000
Capital Outlay	-	-	-	-	-
Transfers Out	500,000	-	-	-	-
Total Requirements	\$ 464,701	\$ 37,279	\$ 45,330	\$ (16,585)	\$ 59,000
FUND BALANCE	\$ 473,925	\$ 441,488	\$ 396,972	\$ 414,546	\$ 356,546
Retiree Health Benefits (Fund 62)					
<u>Resources</u>					
Local	288,156	310,719	189,717	1,510,127	574,680
Transfers In	-	-	-	-	-
Total Resources	\$ 288,156	\$ 310,719	\$ 189,717	\$ 1,510,127	\$ 574,680
<u>Requirements</u>					
Operating Exp.	4,187	4,256	4,562	5,345	5,345
Total Requirements	\$ 4,187	\$ 4,256	\$ 4,562	\$ 5,345	\$ 5,345
FUND BALANCE	\$ 5,004,421	\$ 5,310,884	\$ 5,496,039	\$ 7,000,821	\$ 7,570,156
PARS-Fiduciary Trust Fund (63)					
<u>Resources</u>					
Local	78,843	136,751	110,413	529,633	234,941
Transfers In	805,000	-	-	-	-
Total Resources	\$ 883,843	\$ 136,751	\$ 110,413	\$ 529,633	\$ 234,941
<u>Requirements</u>					
Operating Exp.	4,237	5,484	5,343	7,377	8,000
Total Requirements	\$ 4,237	\$ 5,484	\$ 5,343	\$ 7,377	\$ 8,000
FUND BALANCE	\$ 1,973,284	\$ 2,104,552	\$ 2,209,622	\$ 2,731,878	\$ 2,958,819
Total Internal Service Fund					
Resources	\$ 1,180,172	\$ 452,312	\$ 300,945	\$ 2,040,748	\$ 810,621
Requirements	\$ 473,125	\$ 47,019	\$ 55,236	\$ (3,863)	\$ 72,345

Trust and Agency Fund
\$ 23,029,365 requirement

Trust and Agency Funds are used to account for assets held by the District in a trustee or agency capacity for individuals, private organizations, or other governmental units. The District has a fiduciary responsibility for such funds, with some degree of discretionary authority. Operations of these funds are measured and reported in the District’s financial statements. Funds in this group include assets held for the Associated Student Body, student representation fees, scholarships/loans trust, athletics, and student financial aid.



Fund Type	2017-18	2018-19	2019-20	2020-21	2021-22
	Actual	Actual	Actual	Unaudited Actuals	Budget
Trust and Agency Fund					
ASSOCIATED STUDENTS (Fund 71)					
<u>Resources</u>					
Federal	-	-	-	-	-
State	-	-	-	-	-
Local	124,974	112,826	107,329	87,363	86,578
Transfers In	6,922	8,131	5,846	4,188	4,024
Total Resources	\$ 131,896	\$ 120,958	\$ 113,175	\$ 91,551	\$ 90,602
<u>Requirements</u>					
Academic Salaries	-	-	-	-	-
Classified Salaries	60,118	52,028	54,062	26,711	33,825
Payroll Costs/Benefits	20,021	21,823	24,175	23,414	22,713
Supplies/Materials	7,889	89	3,933	615	5,000
Operating Exp.	44,951	62,112	33,982	5,138	7,348
Capital Outlay	19,088	185	-	-	-
Other Outgo	5,763	18,011	9,100	8,750	8,750
Total Requirements	\$ 157,830	\$ 154,248	\$ 125,253	\$ 64,627	\$ 77,636
FUND BALANCE	\$ 271,093	\$ 237,804	\$ 225,726	\$ 252,650	\$ 265,616

STUDENT REPRESENTATION FEE TRUST (Fund 72)Resources

Federal	-	-	-	-	-
State	-	-	-	-	-
Local	-	-	20,768	35,761	35,768
Transfers In	-	-	-	-	-
Total Resources	\$ -	\$ -	\$ 20,768	\$ 35,761	\$ 35,768

Requirements

Academic Salaries	-	-	-	-	-
Classified Salaries	-	-	-	-	-
Payroll Costs/Benefits	-	-	-	-	-
Supplies/Materials	-	-	-	-	-
Operating Exp.	-	-	10,839	16,194	17,773
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	4,253	2,488
Total Requirements	\$ -	\$ -	\$ 10,839	\$ 20,447	\$ 20,261
FUND BALANCE	\$ -	\$ -	\$ 9,929	\$ 25,243	\$ 40,750

Fund Type	2017-18	2018-19	2019-20	2020-21	2021-22
	Actual	Actual	Actual	Unaudited Actuals	Budget
Trust and Agency Fund					
FINANCIAL AID (Fund 74)					
<u>Resources</u>					
Federal	11,534,045	10,883,706	12,542,053	13,051,835	19,715,594
State	2,109,199	2,802,792	2,935,530	2,955,998	3,139,108
Total Resources	\$ 13,643,244	\$ 13,686,498	\$ 15,477,583	\$ 16,007,832	\$ 22,854,702
<u>Requirements</u>					
CAL Grants	1,285,199	1,383,792	1,564,054	1,393,809	1,411,468
CARES Act - Student Aid	-	-	921,000	2,715,000	8,400,000
Community College Completion	-	48,750	-	-	-
Direct Loans	-	-	91,038	91,646	91,646
Disaster Relief Emergency Funds	-	-	-	49,600	-
Dreamer Students	81,000	6,000	-	-	-
Full-Time Student Success	-	96,200	-	-	-
PELL	11,358,275	10,676,226	11,350,675	10,004,889	11,000,000
Salinas Valley Promise (AB 19)	-	91,080	142,170	312,605	305,305
Student Success Completion	743,000	1,176,970	1,229,306	1,249,584	1,422,335
SEOG	175,770	207,480	179,340	190,700	223,948
Total Requirements	\$ 13,643,244	\$ 13,686,498	\$ 15,477,583	\$ 16,007,832	\$ 22,854,702
FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -

SCHOLARSHIPS/LOAN TRUST (Fund 75)

Resources

Local 67,214 66,488 60,587 48,972 50,000

Total Resources \$ 67,214 \$ 66,488 \$ 60,587 \$ 48,972 \$ 50,000

Requirements

Classified Salaries - - - - -

Payroll Costs/Benefits - - - - -

Supplies/Materials - - - - -

Operating Exp. 43,401 63,175 19,384 6,073 50,000

Capital Outlay - - - - -

Transfers Out - - - - -

Total Requirements \$ 43,401 \$ 63,175 \$ 19,384 \$ 6,073 \$ 50,000

FUND BALANCE \$ 195,516 \$ 198,828 \$ 240,032 \$ 282,931 \$ 282,931

ATHLETICS (Fund 79)

Resources

Local 69,192 48,405 47,125 28,175 26,766

Total Resources \$ 69,192 \$ 48,405 \$ 47,125 \$ 28,175 \$ 26,766

Requirements

Academic Salaries - - - - -

Classified Salaries 12,833 13,151 16,940 1,470 17,000

Payroll Costs/Benefits 1,498 1,603 1,792 141 1,700

Supplies & Materials 5,099 4,885 4,093 - 5,000

Operating Expenses 28,876 37,615 10,811 2,707 3,066

Transfers Out - - - - -

Total Requirements \$ 48,306 \$ 57,254 \$ 33,636 \$ 4,318 \$ 26,766

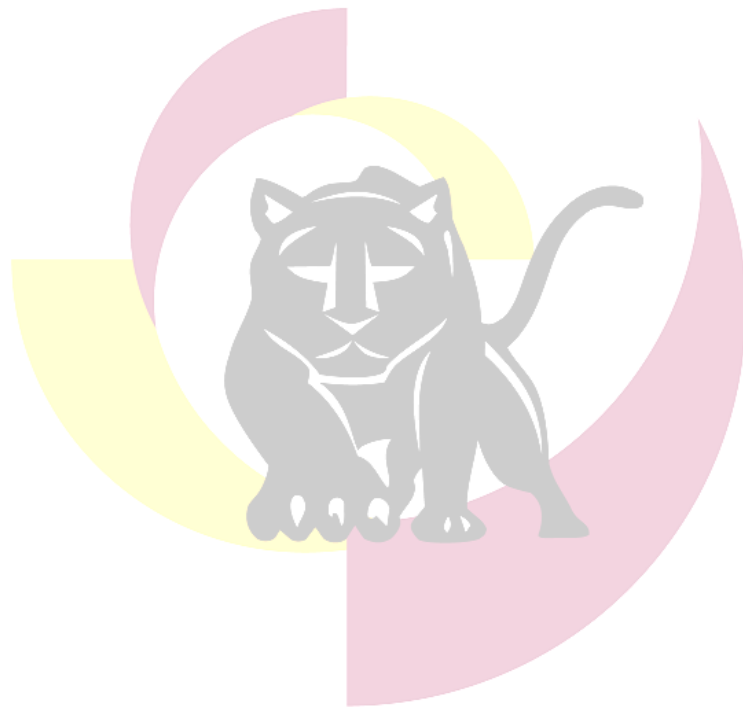
FUND BALANCE \$ 47,108 \$ 38,259 \$ 51,747 \$ 75,605 \$ 75,605

Total Trust and Agency Fund

Resources \$ 13,911,546 \$ 13,922,349 \$ 15,719,238 \$ 16,212,291 \$ 23,057,838

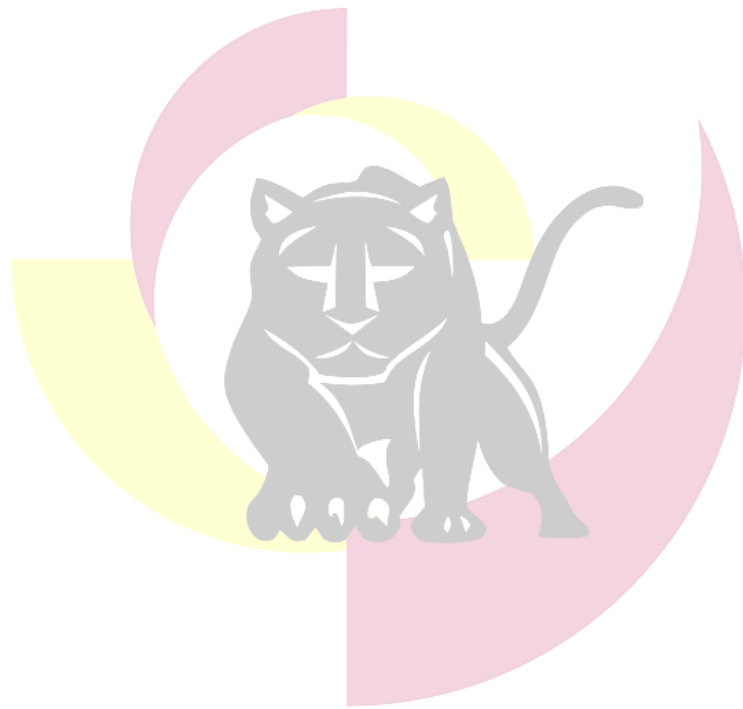
Requirements \$ 13,892,780 \$ 13,961,175 \$ 15,666,695 \$ 16,103,296 \$ 23,029,365

APPENDICES



HARTNELL COLLEGE

APPENDIX A
DETAIL OF REVENUE AND EXPENDITURES



HARTNELL COLLEGE

APPENDIX A

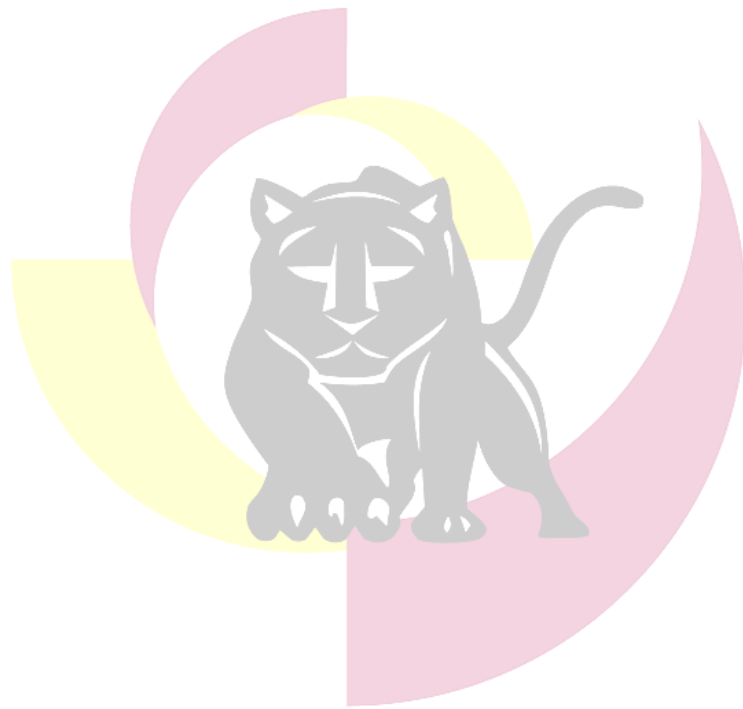
**HARTNELL COMMUNITY COLLEGE DISTRICT
GENERAL FUND RESOURCES - UNRESTRICTED**

	2020-21	2021-22	Increase
	Unaudited	Budget	(Decrease)
FEDERAL FUNDS:			
VA Reporting Fee	\$ 1,472	\$ 1,500	\$ 28
Forest Reserve	1,186	-	(1,186)
Pell Grant Administration	12,455	15,445	2,990
Subtotal	<u>15,113</u>	<u>16,945</u>	<u>1,832</u>
STATE FUNDS:			
State Apportionment	8,863,744	12,883,419	4,019,675
Full-Time Faculty	326,873	1,065,580	738,707
Proposition 30 Education Protection Account (EPA)	11,814,312	9,692,151	(2,122,161)
State Lottery	1,250,067	1,250,373	306
Part-Time Faculty	247,291	216,464	(30,827)
BOG Fee Waiver	118,400	115,059	(3,341)
Home Owners Property Tax Relief	104,844	105,000	156
Apprentice Program	75,533	79,403	3,870
State Mandate Block Grant	222,046	225,964	3,918
State Onbehalf Revenue	1,631,661	-	(1,631,661)
Subtotal	<u>24,654,771</u>	<u>25,633,413</u>	<u>978,642</u>
LOCAL FUNDS:			
Property Taxes	27,531,024	28,741,953	1,210,929
Student Enrollment Fees	2,224,065	2,000,000	(224,065)
Non-Resident Enrollment Fees	195,758	195,000	(758)
Community Use of Facilities	43,855	61,000	17,145
Transcripts	41,279	38,159	(3,120)
Other	434,286	329,556	(104,730)
Transfer-In From Other Funds	138,828	100,000	(38,828)
Subtotal	<u>30,609,096</u>	<u>31,465,668</u>	<u>856,572</u>
TOTAL RESOURCES	\$ 55,278,980	\$ 57,116,026	\$ 1,837,046

GENERAL FUND REQUIREMENTS- UNRESTRICTED

	2020-21	2021-22	Increase
	Unaudited	Budget	(Decrease)
ACADEMIC SALARIES:			
Instructional	\$ 14,904,986	15,831,327	\$ 926,341
Noninstructional	4,173,083	4,435,042	261,959
Subtotal	<u>19,078,069</u>	<u>20,266,369</u>	1,188,300
CLASSIFIED SALARIES:			
Instructional	537,835	664,694	126,860
Noninstructional	10,363,415	11,530,875	1,167,461
Subtotal	<u>10,901,250</u>	<u>12,195,570</u>	1,294,320
EMPLOYEE BENEFITS:			
State Teachers' Retirement	2,693,181	3,257,564	564,383
Public Employees' Retirement	2,325,164	2,800,165	475,000
Health & Welfare Benefits	6,464,941	7,107,540	642,599
Social Security/Medicare	1,214,827	1,255,808	40,981
Unemployment Insurance	22,936	161,387	138,451
Workers' Compensation Insurance	569,798	599,670	29,872
Other Benefits	1,506,343	70,158	(1,436,184)
Subtotal	<u>14,797,189</u>	<u>15,252,292</u>	455,103
SUPPLIES/MATERIALS			
Supplies & Materials	422,489	907,171	484,682
Subtotal	<u>422,489</u>	<u>907,171</u>	484,682
OPERATIONAL COSTS			
Contracts	1,508,121	2,106,365	598,244
Training & Seminars	57,879	60,391	2,512
Travel & Conferences	49,758	237,078	187,320
Memberships and Subscriptions	172,738	212,410	39,672
Insurance	440,616	542,786	102,170
Utilities	1,116,692	1,235,136	118,444
Leases/Printing/Maintenance	1,696,261	2,263,589	567,328
Legal, Audit & Elections	1,007,179	675,000	(332,179)
Advertising/Postage & Other	770,282	1,490,655	720,373
Subtotal	<u>6,819,526</u>	<u>8,823,410</u>	2,003,884
CAPITAL OUTLAY			
Books & Software, Periodicals, Permits, Other	61,498	319,272	257,774
Equipment	82,964	105,810	22,846
Subtotal	<u>144,462</u>	<u>425,082</u>	280,620
OTHER OUTGO:			
Student Aid, Travel, Internships	11,470	55,000	43,530
Interfund Transfers	3,104,526	(808,868)	(3,913,394)
Subtotal	<u>3,115,996</u>	<u>(753,868)</u>	<u>(3,869,864)</u>
TOTAL REQUIREMENTS	\$ 55,278,980	\$ 57,116,026	\$ 1,837,046

APPENDIX B
EDUCATION PROTECTION ACT



HARTNELL COLLEGE

EDUCATION PROTECTION ACT

The Schools and Local Public Safety Protection Act of 2012 (Proposition 30) raised the income tax on those at the highest end of the income scale. It also increased the state sales tax rate by one-quarter cent from 2013-2016. With the passage of Proposition 55 in November 2016, the income tax increases were extended through 2030.

This tax revenue is guaranteed in the California Constitution to go directly to local schools and community colleges. Cities and counties are guaranteed ongoing funding for public safety programs as local police and child protective services.

To ensure these funds go where the voters intended, they are put in special accounts that the Legislature cannot touch. None of these new revenues can be spent on state bureaucracy or administrative costs. The revenues are deposited into an "Education Protection Account" (EPA) within the state's General Fund.

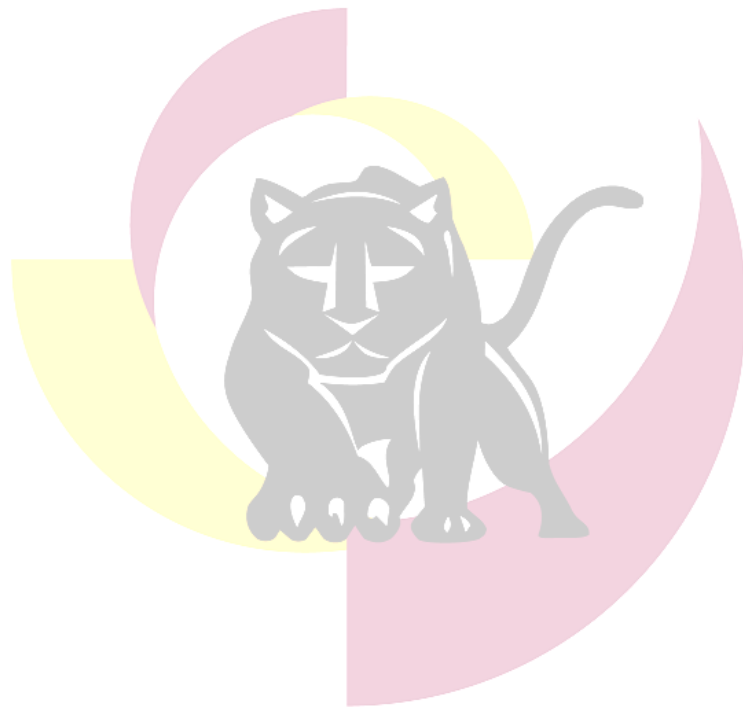
These funds will be subject to an independent audit every year to ensure they are spent only for schools and public safety. Elected officials will be subject to prosecution and criminal penalties if they misuse the funds. Expenses incurred by schools and public safety entities to meet the audit requirement may be paid with funding from the EPA funds and shall not be considered administrative costs.

Community College Districts decide how the funds can be used, but are required to hold public meetings when making spending decisions as required under Article XIII, Section 36 of the California Constitution. In addition, they are required to publish annual reports online accounting for how much money was received and spent from the EPA. In no event shall the governing board authorize the use of EPA funds for salaries or benefits of administrators or any other administrative costs.

The Hartnell College governing board normally authorizes the spending of funds received from the Education Protection Act as follows:

**Education Protection Act Budget
Fiscal Year 2021-22**

Estimated EPA Revenue	\$9,692,151
Faculty and Adjunct Instructional Salaries	\$9,692,151



HARTNELL COLLEGE

APPENDIX C
COLLEGE SYSTEM APPORTIONMENT



TO: Chief Executive Officers
Chief Business Officers

FROM: Fiscal Services Unit
College Finance and Facilities Planning Division

RE: 2021-22 Advance and 2020-21 Second Principal (July revision) Apportionment Calculations

This memo describes the 2021-21 Advance (AD) apportionment calculations for the Student Centered Funding Formula (SCFF), various categorical programs, and 2021-22 deferral repayments. It also includes a July update to the 2020-21 Second Principal (P2) apportionment that is the basis for deferral repayments. Associated exhibits are available on the Chancellor's Office [Fiscal Services Unit Apportionment Reports website](#). For questions regarding SCFF calculations or any general matters within this memo, please contact the Fiscal Services Unit at apportionments@cccoco.edu. For questions on specific categorical program apportionments, contact the appropriate staff identified in the contact list.

GENERAL BACKGROUND

The SCFF consists of three components: the base allocation, supplemental allocation, and student success allocation. The base allocation relies primarily on college and center size and enrollment, while the supplemental and student success allocations rely on prior year data. Generally, the Chancellor's Office certifies apportionments three times per year with the First Principal (P1) and prior year Recalculation releases in February, P2 in June, and Advance Apportionment (Advance) in July; however additional certification revisions are completed as necessary.

2021-22 ADVANCE

EXHIBITS

- Exhibit R (SCFF Apportionment Summary Schedule)
- Exhibit A (District Monthly Payments by Program)
- Exhibit B-4 (County Monthly Payment Schedule)
- 2021-22 Deferral Repayment Schedules

BACKGROUND

At the Advance apportionment, the Chancellor's Office uses assumptions and estimates for the major components of the SCFF in order to disburse resources for the first seven (7) months of the fiscal year. These assumptions largely align with the factors used to develop the 2021 Budget Act.

The Advance apportionment provides an SCFF general apportionment certification that is based on the highest of the following:

- The 2021-22 revenue calculated under the SCFF.
- The hold harmless revenue based on 2020-21 SCFF revenue plus 2021-22 COLA of 5.07%.
- The hold harmless revenue based on 2017-18 TCR, with the 2018-19 COLA of 2.71%, 2019-20 COLA of 3.26%, 2020-21 COLA of 0.00%, and the 2021-22 COLA of 5.07%, compounded.
- The hold harmless revenue generated using current year (projected) FTES multiplied by the FTES rates identified in the 2017-18 year plus basic allocation funding.

Full-time equivalent student (FTES) values are carried forward from the 2020-21 P2 data including any COVID-19 protections and emergency condition allowances. To the extent that restoration and growth would be possible given these protections, these potential revenues are considered in the Advance calculations. Supplemental values are carried forward from the data set submitted on March 9, 2021. Success values are calculated using the 2018-19 headcounts and 2019-20 headcounts twice to determine a three-year average from the data set submitted on March 9, 2021. To estimate property taxes, P2 property tax data is proportionally increased by 7.08% to align with Department of Finance projections. Enrollment fees are based on P2 data and Education Protection Act (EPA) funding is based on projections provided by the Department of Finance.

Consistent with prior years, the Budget Act does not formalize an automatic increase in the state General Fund appropriation in the event that the actual need is higher. Challenges with revenue estimates are a long-standing issue for California Community Colleges and the Chancellor's Office has attempted to resolve this through discussions with the Governor and Legislature. Unlike K-12 education, there is no provision for automatic backfill to protect community colleges from variances in revenue estimates. We will continue to work with the Governor and the Legislature to seek an automatic adjustment to general fund revenues to offset any misaligned estimates used in the budget process and provide improved funding predictability for our system. Further, depending on the magnitude of the variance, the Governor and Legislature have at times backfilled offsetting revenue shortfalls with additional state general fund authority.

The Exhibit R is a summary document used in place of the Exhibit C at the Advance apportionment which identifies each district's components of the SCFF and the various revenue sources (i.e., General Fund, property taxes, enrollment fees, 2015-16 Full-Time Faculty Hiring, and EPA) used by the Chancellor's Office to fund each district's TCR. This year, the Exhibit R has been updated to include detail on the various components of the SCFF and assumptions used to calculate the Advance apportionment.

Advance Apportionment Summary (in millions)

SCFF Exhibit R Components	2021-22 AD
I. Base Allocation (FTES + Basic Allocation)	5,438.5
II. Supplemental Allocation	1,439.6
III. Student Success Allocation	840.6
2021-22 SCFF Calculated Revenue (A)	7,718.7
2020-21 SCFF Calculated Revenue (B)	7,648.2
2021-22 Hold Harmless Revenue (C)	7,541.4
2021-22 Stability Adjustment (B)	19.7
2021-22 Hold Harmless Protection Adjustment (C)	156.5
2021-22 AD TCR	7,894.8
Revenue Sources	
Property Tax	3,961.2
Property Tax Excess	(441.5)
Student Enrollment Fees	440.0
Education Protection Account	1,276.1
State General Fund	2,598.7
Revenue Deficit	74.6
Revenue Deficit %	1.03%

2020-21 P2 JULY REVISION

EXHIBITS

- Exhibit C (Statewide and district SCFF detail)
- 2020-21 SCFF GF Payment Summary

BACKGROUND

The 2020-21 P2 revision includes the following updates:

- Updated full-time equivalent students (FTES) data, including a correction to reported non-credit FTES.
- Updated offsetting revenues, including county reported property taxes, district reported student enrollment fees, and an updated annual certification of the Education Protection Account (EPA) from the Department of Finance (Finance).
- A deficit of 0.6068% (\$41.5 million).
- Other minor adjustments.

This updated certification is the basis for deferral repayments being made in July and August as outlined in the deferral repayment schedule posted on our website under Advance.

2021-22 DEFERRAL REPAYMENTS

Due to the impact of COVID-19 on state finances, the 2020 Budget Act included deferral of a significant portion of community college funding, including \$1.04 billion from the SCFF and \$415 million from the Student Equity and Achievement categorical program. A total of \$1.45 billion in apportionment funding was deferred from 2020-21 to 2021-22 with repayments beginning July 2021. Primarily due to the significantly higher than anticipated 2020-21 EPA update, the June EPA payment essentially served as an early deferral repayment of \$475 million. This leaves \$981.4 million to be repaid, of which \$576.5 million are SCFF payments and \$404.9 million are Student Equity and Achievement payments. Please see the 2021-22 Deferral Repayment Schedules for additional details.

The Chancellor's Office, State Controller's Office, State Treasurer's Office, and two districts are parties to a memorandum of understanding related to tax revenue anticipation notes. The agreed upon deferral repayments will result in a temporary overpayment for two districts and underpayments for the remainder of districts in July and August. However, those overpayment and underpayments will be resolved via a prior year adjustment on the Exhibit A in July and August. Deferral repayments are scheduled for July 30 and August 16 based on the latest information provided by the State Controller's Office and State Treasurer's Office.

SCFF SUPPLEMENTAL AND SUCCESS DATA

The supplemental and success components of the SCFF are based on district reported data and determine over \$2.1 billion in funding. The supplemental component relies on three data points from the prior year. The success component relies on a prior year three-year average of 24 distinct categories of data. The P2 certification was based on updates provided through the last supplemental and success data validation cutoff of March 9. This data is subject to audit beginning in 2020-21.

FUNDING PROTECTIONS

There are several funding protections applicable under the SCFF, some of which have carried over from the prior funding formula known as Senate Bill (SB) 361. These are summarized below.

Hold Harmless (ECS 84750.4(h))	Districts receive no less than their 2017-18 TCR plus applicable cumulative annual cost of living adjustments. This protection has been extended to 2024-25.
Stability Protection (ECS 84750.4(g)(4)(A))	Commencing in 2020-21, declines in the SCFF TCR (excluding the hold harmless) are applicable in the year after the decline and include any applicable COLA. This protection is similar to the former FTES stability protection provided under SB 361, however is based on total SCFF TCR.
SB 361 Rate Protection (ECS 84750.4(g)(2))	Commencing in 2020-21, funding based on current FTES and Basic Allocation eligibility using rates in place in 2017-18. This protection does not currently benefit any districts.
FTES Restoration protection	Ability to restore FTES that have declined in the previous 3 years. This protection is converted to a funding amount to provide flexibility.
Basic Allocation Protection	Declines in college and center Basic Allocation Tiers are effective 3 years after the initial decline. Increases or new colleges or centers are eligible for funding in the year following the increase or establishment.
Emergency Conditions Allowances (Title 5 58146)	Emergency conditions protection from apportionment declines due to a variety of factors including natural disasters and pandemic.

SCFF DASHBOARD

Since adoption of the SCFF in the 2018-19 state budget, the Chancellor’s Office has collaborated with system partners to develop tools and resources to support SCFF implementation. In early 2021, the Chancellor’s Office released the SCFF Dashboard, a three-phase project to empower districts to analyze and use data for local implementation. Phase 2 of the SCFF Dashboard provides details around the supplemental and student success funding allocations and student counts within each of those portions of the formula for 2018-19 through 2020-21. While funding allocations are based on three-year averages in the student success portion of the formula, the Dashboard allows users to view one year data or three-year average data. Phase 2 also includes an evaluation of funding protections including the minimum revenue guarantee/hold harmless detailing whether the protection amount or the amount as a percent of TCR has increased or decreased. Many of the pages in the Dashboard allow users to compare between two different districts or a single district to the statewide average. This provides context about whether district outcomes are similar to other districts with similar characteristics. A subsequent data release in Phase 2 will provide information about race and ethnicity in the supplemental and student success funding allocations. Phase 3 of the dashboard is anticipated to be available in late 2021 and will provide districts with SCFF projections and planning tools.

EDUCATION PROTECTION ACCOUNT

The 2020-21 EPA funding allocation was updated by the Department of Finance in June resulting in a significant \$475 million increase in annual funding to \$1.564 million. This resulted in a total of \$748 million being disbursed in the fourth quarter. See the fourth quarter EPA payment exhibit on our website for additional details. The June EPA payment essentially served as an early deferral repayment.

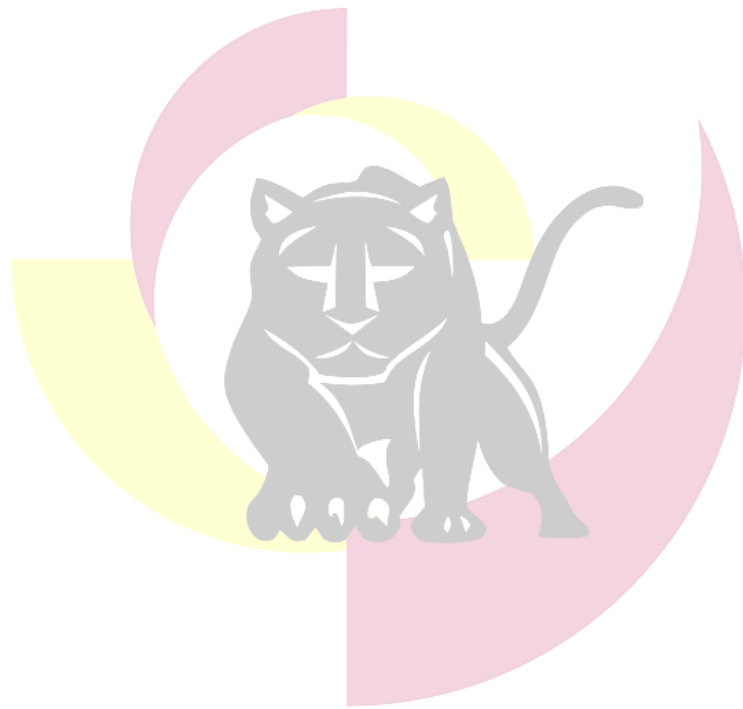
CONTACTS

For any general questions regarding this memorandum, contact the Fiscal Services Unit at apportionments@cccco.edu. For questions regarding specific categorical programs, please contact the appropriate staff specified below.

Contact List for Categorical Programs

Program	Name	Email Address	Phone number
Access to Print and Electronic Info	Linda Vann	lvann@cccco.edu	(916) 322-3234
Adult Education Block Grant	Neil Kelly	nkelly@cccco.edu	(916) 324-8895
Apprenticeship Allowance	Nick Esquivel	nesquivel@cccco.edu	(916) 445-4670
Apprenticeship Instruction and Training	Nick Esquivel	nesquivel@cccco.edu	(916) 445-4670
Calfresh Outreach	Colleen Ganley	cganley@cccco.edu	(916) 323-3865
California College Promise	Gina Browne	gbrowne@cccco.edu	(916) 324-4744
CalWORKs	Nicole Alexander	nalexander@cccco.edu	(916) 324-7913
Childcare Tax Bailout	Rina Rojas	rrojas@cccco.edu	(916) 324-2564
College Promise (BOG Fee Waiver Admin)	Gina Browne	gbrowne@cccco.edu	(916) 324-4744
College Rapid Rehousing Funds	Colleen Ganley	cganley@cccco.edu	(916) 323-3865
Cooperative Agencies Resources for Education (CARE)	Jillian Luis	jluis@cccco.edu	(916) 322-5246
COVID-19 Response Block Grant (CRF)	Lorena Romero	lromero@cccco.edu	(916)322-3668
COVID-19 Response Block Grant (Prop 98)	Lorena Romero	lromero@cccco.edu	(916)322-3668
Deaf and Hard of Hearing	Linda Vann	lvann@cccco.edu	(916) 322-3234
Digital Course Materials	Leslie LeBlanc	lleblance@cccco.edu	(916) 323-2768
Disabled Student Programs and Services (DSPS)	Linda Vann	lvann@cccco.edu	(916) 322-3234
Disaster Relief Emergency Student Financial Aid	Gina Browne	gbrowne@cccco.edu	(916) 324-4744
Early Action Emergency Financial Aid	Financial Main Line	financialaid@cccco.edu	(916)327-5890
Equal Employment Opportunity	Legal Main Line Fermin Villegas Tanya Bosch	legalaffairs@cccco.edu	(916) 445-4826
Expanding the Delivery of Courses through Technology	Gary Bird	gbird@cccco.edu	(916) 327-5904
Extended Opportunity Programs and Services (EOPS)	Jillian Luis	jluis@cccco.edu	(916) 322-5246
Financial Aid Technology	Gina Browne	gbrowne@cccco.edu	(916) 324-4744
Foster and Kinship Care Education (FKCE)	Rina Rojas	rrojas@cccco.edu	(916) 324-2564
Full-Time Faculty Hiring	Rafael Artiga	rantiga@cccco.edu	(916) 323-6899
Full-Time Student Success Grant	Ruby Nieto	rnieto@cccco.edu	(916) 322-4300
Guided Pathways	Michael Quiaoit	mquiaoit@cccco.edu	(916) 327-0749
Immigration Legal Services	Linda Vazquez	lvazquez@cccco.edu	(916) 322-6888
Integrated Technology	Gary Bird	gbird@cccco.edu	(916) 327-5904
K-12 Strong Workforce Program	Dalbir Singh	dsingh@cccco.edu	(916) 322-0935
Maintenance Allowance	Rafael Artiga	rantiga@cccco.edu	(916) 323-6899
NextUp (CAFYES)	Colleen Ganley	cganley@cccco.edu	(916) 323-3865
Nursing Program Support	Brenda Fong	bfong@cccco.edu	(916) 323-2758
Part-time Faculty Compensation	Rafael Artiga	rantiga@cccco.edu	(916) 323-6899
Part-time Faculty Health Insurance	Amanda Voie	avoie@cccco.edu	(916) 323-1759
Part-time Faculty Office Hours	Amanda Voie	avoie@cccco.edu	(916) 323-1759
Physical Plant & Inst'l Support	Hoang Nguyen	hnguyen@cccco.edu	(916) 327-5363
Retention and Enrollment Outreach	Paige Marlatt Dorr	pdorr@CCCCO.edu	(916) 327-5356
Strong Workforce Program	Sandra Sanchez	ssanchez@cccco.edu	(916) 322-0935
Student Equity and Achievement	Michael Quiaoit	mquiaoit@cccco.edu	(916) 327-0749
Student Financial Aid Program	Ruby Nieto	rnieto@cccco.edu	(916) 322-4300
Student Success Completion Grant	Ruby Nieto	rnieto@cccco.edu	(916) 322-4300
Temporary Assistance Needy Families (TANF)	Nicole Alexander	nalexander@cccco.edu	(916) 324-7913
Undocumented Resource Liason	Gina Browne	gbrowne@cccco.edu	(916) 324-4744
Veteran Resource Center	Santiago Morales	smorales@cccco.edu	(916) 327-5890
Veteran's Program	Santiago Morales	smorales@cccco.edu	(916) 327-5890
Vocational Education, Perkins Reimbursement	Jean Claude Mbomeda	jmbomeda@cccco.edu	(916) 322-6883

APPENDIX D
ORGANIZATIONAL STRUCTURE



HARTNELL COLLEGE

**HARTNELL COMMUNITY COLLEGE DISTRICT
Organizational Chart**

GOVERNING BOARD

Administrative Assistant
Vacant

INTERIM SUPERINTENDENT/PRESIDENT
Raúl Rodríguez, Ph.D.

Executive Assistant to the
Superintendent/President and
Board of Trustees
Lucy Serrano

Vice President of
Academic Affairs
Dr. Cathryn Wilkinson

Vice President of
Administrative
Services
Dr. Steven Crow

Vice President of
Advancement and
Development
Jackie Cruz

Vice President of
Human Resources/EEO
**Linda Beam
(Interim)**

Vice President of
Information
Technology Resources
David Phillips

Vice President of
Student Affairs
Dr. Romero Jalomo

Dean of Institutional
Planning, Research
and Effectiveness
Dr. Brian Lofman

Director of Hispanic
Serving Institution
Initiatives
Moises Almandariz

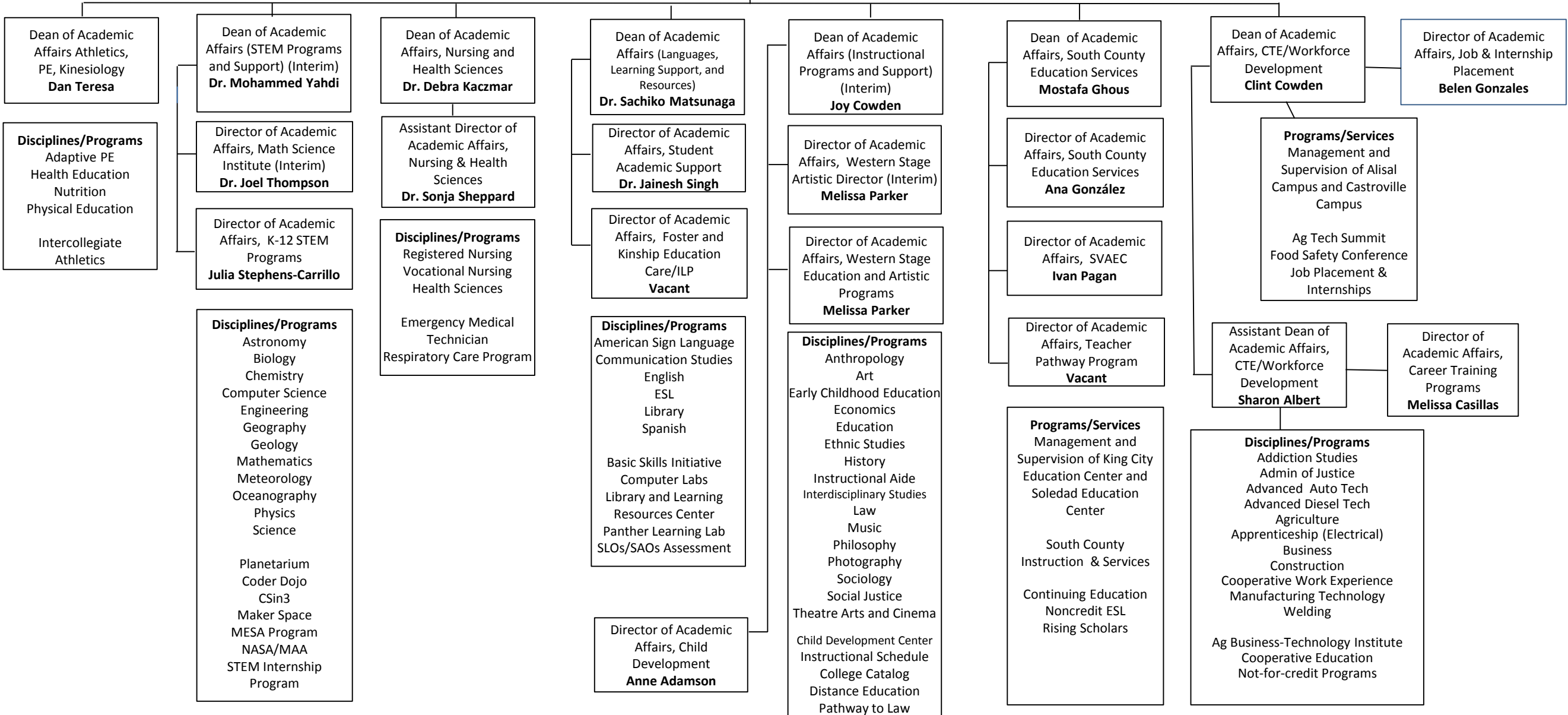
HARTNELL COMMUNITY COLLEGE DISTRICT
Academic Affairs Division

Vice President of Academic Affairs
Dr. Cathryn Wilkinson

Executive Assistant
Dina Hayashi

Academic Planning;
 Enrollment Management

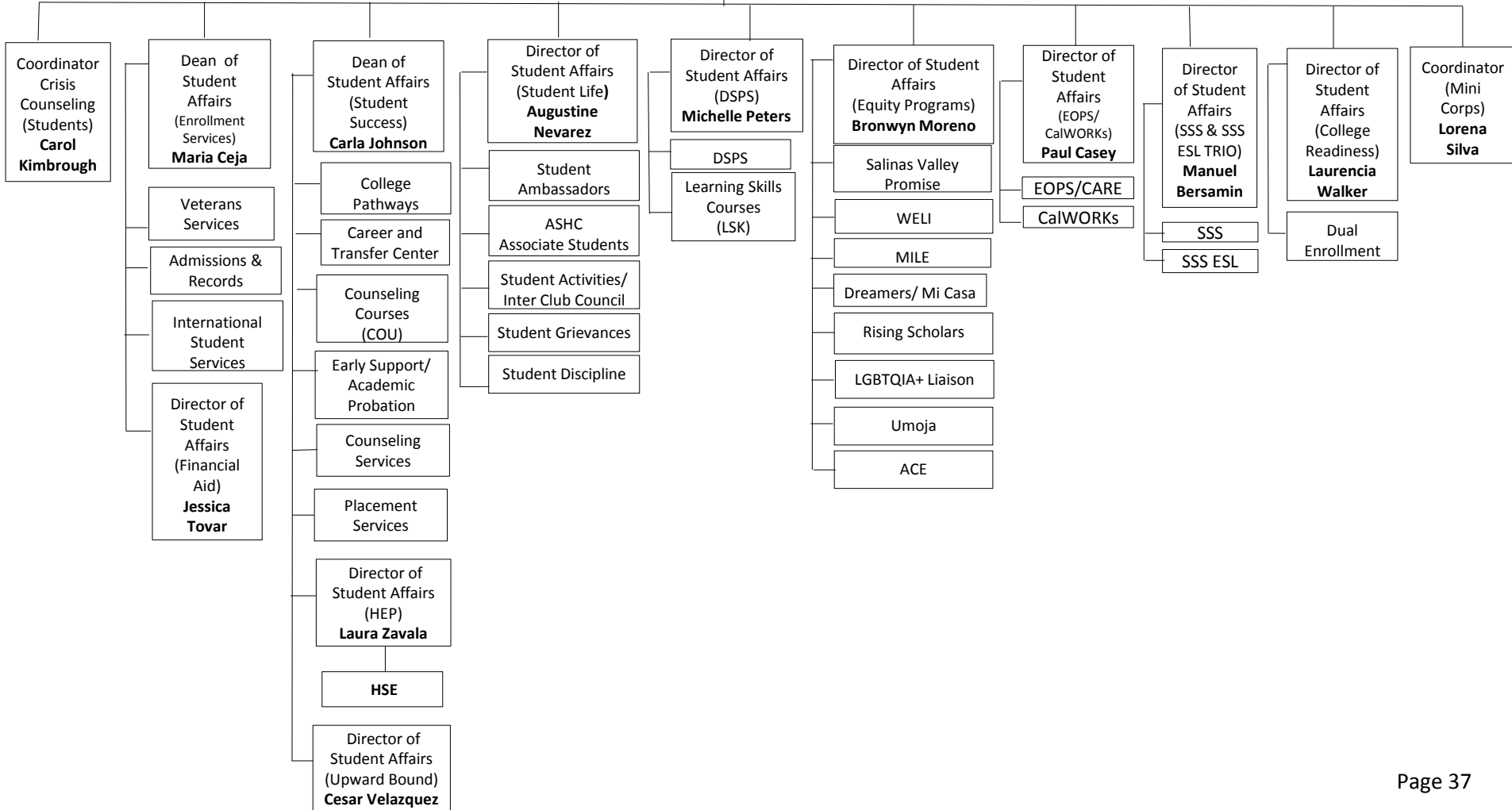
Accreditation



**HARTNELL COMMUNITY COLLEGE DISTRICT
Student Affairs Division**

Vice President of Student Affairs
Dr. Romero Jalomo

Executive Assistant
Jacqueline Flores



HARTNELL COMMUNITY COLLEGE DISTRICT
Administrative Services Division

Vice President of
 Administrative Services
Steven Crow

Executive Assistant
Vanessa Meldahl

Executive Director of Facilities
 Planning and Construction
 Management
Joseph Reyes

Administrative
 Assistant III

Lead Program
 Coordinator
 FP&CM /Measure T

Director of Maintenance
 and Operations
Marc Riggillo

Administrative
 Assistant II

Grounds
 Equipment
 Operator(4)

Custodial Supervisor
George Muñoz

Custodial Staff (18)

Warehouse Technician

Maintenance
 Specialist (5)

Utility Worker (2)

Pool Attendant

Day Custodian (1.5)

Director of Public
 Safety & Emergency
 Management
Daniel Scott

Administrative
 Assistant III
 (Facilities
 Scheduler)

Campus Security

Food Service Manager
Kenneth Skinner

Administrative
 Assistant II

Starbucks
 Food Service
 Supervisor
Lea Miller (1.0)
Sabrina Rinsamout (.5)

Baristas (12-14)

Lead
 Service
 Worker

Food
 Service
 Worker
 (3)

Controller
David Techaira

Administrative
 Assistant II

Accounting Manager
Alicia Gregory

Budget & Grants
 Accountant

Accounting Technician

Accounting Assistant (2)

Purchasing Technician

Senior Accountant

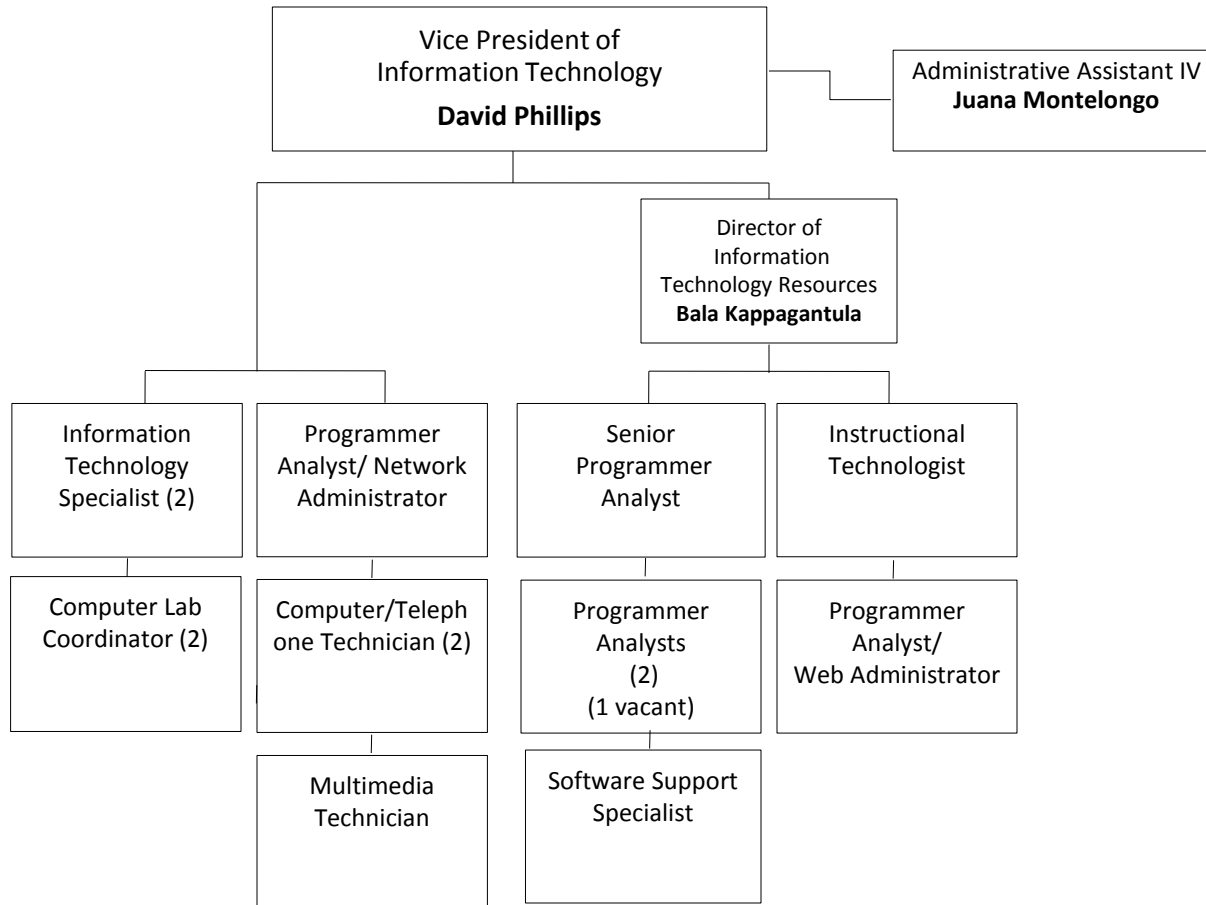
Payroll Supervisor
Dora Sanchez

Payroll Specialist

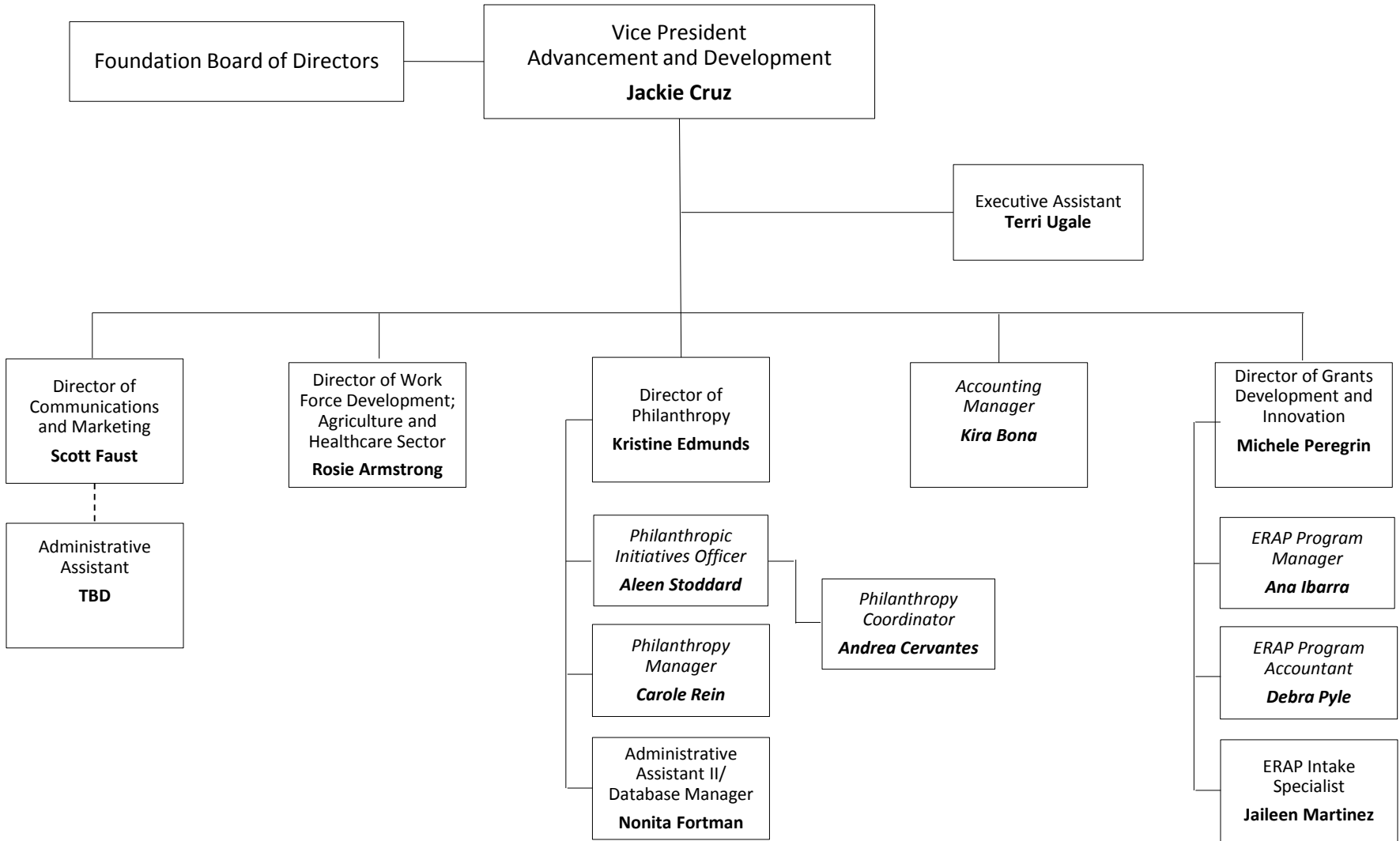
Accounting
 Assistant (2)

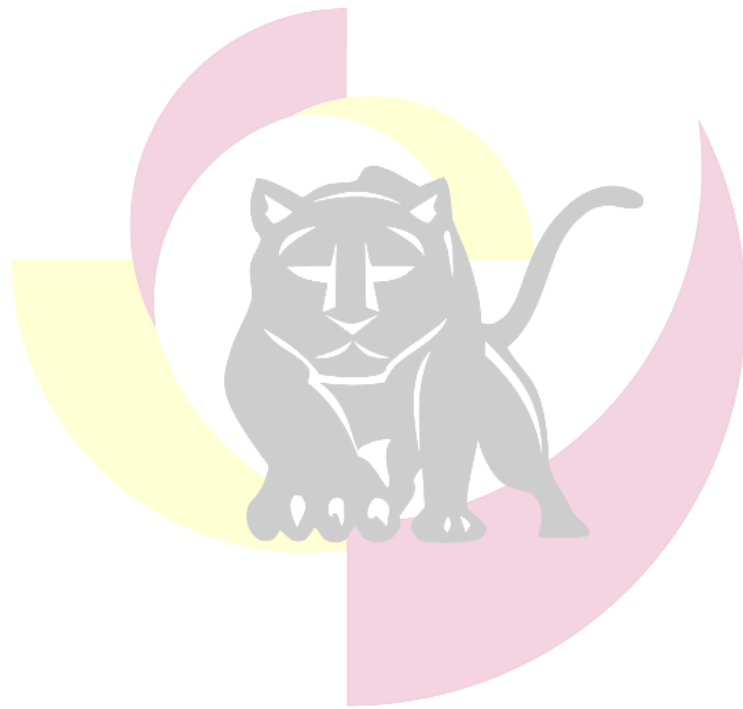
Administrative
 Assistant I
 (Mailroom)

HARTNELL COMMUNITY COLLEGE DISTRICT
Information and Technology Resources Division



HARTNELL COMMUNITY COLLEGE DISTRICT
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